



Minutes of the Seabrook Island Utility Commission Regular Meeting

July 19th, 2023

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Commissioner Smith-Jones at 9:38 AM.

Commissioners Present: Smith-Jones, Ferland, Buchman

Others Present: Tommy West and Sara Silva from SIUC Management and 3 Woodward & Curran representatives: Fred Rogers, Jay Sheehan and Brian Ravens. Also, David Erwin from the accounting firm Mauldin & Jenkins.

A motion by Ferland and seconded by Buchman to accept the minutes of the June 21st, 2023 meeting. Motion approved 3-0.

FINANCIAL REPORT June, by Mr. Raven

Invoices were approved via email.

We remain within normal variation of the budget for the year.

Net income for the month of June was a deficit of \$ 11,651. For the month, there were no Capital acquisitions. After adjusting for Bond/Notes principal payments and capital, June showed a deficit of \$7,004.

On a year-to-date basis, net income is \$418,001 for the month ending June 30th. After adjustments for Capital purchases and debt principal payments, there is a surplus of \$273,863.

Available Cash as of June 30, 2023, is \$ 3,550,806.

OPERATIONS REPORT June, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.464 million gallons per day (MGD). The maximum daily flow was 0.551 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 3 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 8 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 25,688,247 gallons of water for the month compared to 26,680,020 gallons last year. The accounted for water received for the month from St Johns 91.94% compared to 92.35% last year.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 7.062 million gallons effluent and 11.159 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 6.625 million gallons effluent and 0.000 million gallons deep well.

OLD BUSINESS

Staffing – Two operations positions remain open.

Andell West Development (Grocery Store and Retail) – SIUC issued a willing to serve letter

Andell Marina – SIUC issued a willing to serve letter contingent on the Town of Seabrook annexing the property.

Water Tower – Discussions continue with the 3 cell service providers that use the water tower regarding structural requirements and potential upgrades on the tower.

NEW BUSINESS

David Erwin from Mauldin & Jenkins (M&J) presented an overview of the 2022 Independent Audit Report. M&J issued a clean and unmodified opinion, the highest level. IAW U.S. GAAP, there were zero audit findings, no significant deficiencies, and no material weaknesses. The SIUC expressed our thanks to Management for their high-quality work.

SIUC and Management discussed the forthcoming new EPA rules around lead and copper piping inventory requirements. This new rule will become effective late 2024. The State of SC is using an external contract firm to facilitate state-wide consistency.

A motion was made by Ferland and seconded by Smith-Jones at 10:59 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session commenced and was concluded at 11:20.

The next regular meeting of the Commission is scheduled for August 16, 2023 at 9:30 am via Zoom video conference call.

September 18, 2023

Date

Katharine Watkins

Town Clerk
