

TOWN OF SEABROOK ISLAND

Community Promotion & Engagement Committee

Regular Meeting

January 27, 2022 – 1:00 PM



Virtual Meeting Hosted via Zoom

[Live Streamed on YouTube](#)

MINUTES

Members Present: Patricia Fox, Sharon Carter, Jean Conyers, Larry Phillips, Kim Westberg

Members Absent: None

Guests Present: Councilwoman Jeri Finke

Staff Present: Joe Cronin

The January 27, 2022, the Community Promotions and Engagement Committee Meeting was conducted via Zoom and was simultaneously made available to the public via YouTube live stream. Chair Councilwoman Fox called the meeting to order at 1:00 PM.

GUEST PRESENTATION

1. Councilwoman Finke provided the committee with an overview of the Community Promotion Grants program and made recommendations for the 2022 grant.

ITEMS FOR INFORMATION / DISCUSSION

1. **Community Promotion Grants:** The committee discussed revisions to the 2022 grant guidelines and application. Mr. Cronin provided additional information and guidance. Ms. Fox volunteered to revise the existing documents and send the files to the committee for review by Wednesday, February 2.
2. **Discussion of Committee Responsibilities:** The committee and Mr. Cronin discussed the task and responsibilities as outlined in Ordinance 2021-15.

Election of Officers

1. Ms. Fox and Mr. Cronin explained the responsibilities of the Vice Chair and Secretary. After a discussion, the committee decided to table the vote for these officers until the next meeting.

NEW BUSINESS ITEMS

1. **FUTURE MEETING DATES:** The committee decided to meet at 1:00 pm on the third Thursday of every month for the remainder of 2022. The next meeting on February, 17th will be virtual.

There being no further business, Ms. Carter made a motion to adjourn the meeting. Ms. Conyers seconded the motion. The motion was unanimously approved and the meeting was adjourned at 2:30 pm.

Date: January 28, 2022

Prepared by: *Patricia Fox*
Chair