



**Minutes of the Seabrook Island Utility Commission Regular Meeting  
March 15<sup>th</sup>, 2021**

Due to Covid-19 mandates, the meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:31 AM.

Commissioners Present: Vancini, Ferland, and Smith-Jones.

Others Present: Tommy West, Beth Geiss, and Chris Houghton of LBH.

**Upon a motion by Vancini and second by Ferland the minutes of the February 17, 2020 meeting were approved as submitted.**

**FINANCIAL REPORT February, by Ms. Geiss**

Net income for the month of February was a surplus of \$ 67,732. Capital Expenditures this month were \$ 87,568. After adjusting for Bond P&I & Capital, February showed a net deficit of \$ 17,858.

On a YTD basis all revenue sources were up except Irrigation and Misc. Income. On the expense side Purchased Water was the only line above budget. The YTD shows a net income of \$124,802. After adjusting for Capital Charges and debt service P&I, YTD has a deficit of \$18,716.

Available Cash as of February 28, 2021 is \$ 2,801,917.

The Annual Audit is scheduled to begin next week.

**Monthly payables were approved electronically by the Commissioners prior to the meeting.**

**OPERATIONS REPORT February, by Mr. West**

**SEABROOK WATER RESOURCE FACILITY**

Effluent quality continued to meet permit requirements during the month. Daily average flow was 0.401 million gallons per day (MGD). The maximum day was 0.526 million gallons for the month. Total effluent & deep well pumped to Seabrook golf courses for irrigation was 5.707 million gallons effluent and 0.00 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 2.821 million gallons effluent and 0.000 million gallons deep well.

### **SEABROOK WATER DISTRIBUTION**

SIUC delivered 13,131,000 gallons of water for the month compared to 13,733,880 gallons last year.

### **OLD BUSINESS**

The Commissioners discussed the timing and sequencing of the necessary approvals to support the Pond Expansion Project including briefing the Town Counsel and Mayor on the request to finance the project in the Town's April meeting.

Mr. West briefed the Commissioners on the FEMA supported project to install 3 additional backup generators. Final review will take place once the bidding is complete.

The Chair briefed the Commission on a meeting held with St. Johns Fire Department to discuss past overdue fees.

### **NEW BUSINESS**

The current Sewer impact fee was discussed by Management and the Commissioners. The fee is paid by new customers and developers connecting to the system. The impact fee was last updated in the early 2000's and is significantly below the impact fees charged by other neighboring systems. Given the increased capital spending in the coming years driven by the expected increase in customers served, the Commission considered increasing the impact fee to accurately reflect the cost of these system improvements. The Commission considered a possible increase based on analysis including future capital spending versus new customers and neighboring impact fee rates. The Commission also discussed the importance of advanced notification of a potential fee increase to developers and current landowners considering building.

**A motion to increase the impact fee by \$2500 per ERU (equivalent residential unit) to all areas served by the SUIC to become effective 6/1/2021 was made by Ferland and seconded by Vancini. The motion passed 3-0.**

A motion was made by Vancini and seconded by Ferland to adjourn the meeting. Motion passed; meeting was adjourned at 11:39 pm.

### **EXECUTIVE SESSION**

Executive session commenced at 11:39.

A motion was made by Vancini and seconded by Ferland to adjourn the executive session.  
Motion passed; meeting was adjourned at 11:57.

The next regular meeting of the Commission is scheduled for April 21, 2021 at 9:30 am via a  
Zoom video conference call.

4/21/21  
Date

Jaye Allerton  
Town Clerk