



**Minutes of the Seabrook Island Utility Commission Regular Meeting
September 16, 2020**

Due to Covid-19 mandates, the meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:30 AM.

Commissioners Present: Vancini, Morawski, and Smith-Jones.

Others Present: Tommy West, Beth Geiss, and Chris Houghton of LBH.

Upon a motion by Vancini and seconded by Morawski, minutes of the August 19, 2020 meeting were approved as submitted.

FINANCIAL REPORT August, by Ms. Geiss

Net income for the month of August was a surplus of \$ 96,851. All revenue sources were above budget. Irrigation again showed a significant increase due to the sale of potable water as the deep well remained down. Antenna rental reflected the annual lease payment from AT&T. On the expense side, purchased water was above budget in relation to the increase in revenue. After adjusting for Bond P&I and Capital Expenditures of \$ 56,972, August showed a net profit of \$41,985.

On a year to date basis there is a surplus of \$35,292 over budget.

The Balance Sheet shows available Cash totals of \$2,466,272 as of August 31, 2020. An updated Cash Flow projection is included in the financials.

During the month of August SIUC paid vendor invoices totaling \$254, 950.74 as reflected in the disbursement report.

The conversion process with Edmunds continues and the Finance module is now up. The Utility Billing module is expected to go live in October. Harris has submitted an invoice for July – September and will be on a monthly basis.

The August payables, as submitted electronically to Commissioners were electronically approved.

OPERATIONS REPORT August, 2020 by Mr. West WATER RESOURCE FACILITY(Sewer)

Effluent quality continued to meet permit requirements during the month. Daily average flows were 0.453 million gallons per day (MGD). The maximum day was 0.639 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 5 mg/l and the average effluent Biochemical Oxygen Demand (BOD) was 5 mg/l, indicating excellent process control. During August 5184 gallons of Sodium Hypochlorite (Bleach) was used for effluent disinfection and process control. Experiencing bulking issues with the biological process. The SVI (Sludge Volume Index) was averaging over 200 and has dropped to 120 indicating a good settling activated sludge. We will continue chlorinating the influent to reduce sulfides that causes filamentous bulking.

Total effluent & deep well pumped to Seabrook golf courses for irrigation for August was 11.449 million gallons effluent and 0.000 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course were 2.306 million gallons effluent and 0.000 million gallons deep well.

The deep well pump had to be pulled for repair and we are still supplementing the golf courses with potable water. Total potable water delivered to Seabrook was 11.084 million gallons. Total potable water delivered to Oak Point was 1.374 million gallons.

SEABROOK WATER DISTRIBUTION

SIUC delivered 41,289,758 gallons of water for the month compared to 42,260,290 gallons last year. The accounted for water received for the month from St Johns was 92.58% compared to 94.45% last year.

Began installing new Radio Read Meters.

MAINTENANCE HIGHLIGHTS

Leak Repairs -5

New Meter Installs-2

New Sewer Inspections-1

OLD BUSINESS

The Holding Pond Expansion Project was discussed. Commissioner Smith-Jones questioned the immediate need for increased capacity as the Study indicated capacity at the current time was not an issue. Apparently, if the Club would readily accept the up to 1.1 mgd effluent as stated in the Agreement, the need for capacity is not as immediate. However, when SIUC's obligation for growth build out is reached, increased capacity will become necessary. A Capacity or Facility Fee was discussed as other Sewer Utilities charge their golf courses a fee for effluent. Commissioners requested Mr. West look further into this. Commissioner's also suggested the Chair arrange a meeting with the Club Manger regarding the capacity issue and the need for an effluent charge. Commissioner Smith-Jones also stated that it appears that groundwater maybe infiltrating into the pond as well as effluent could be seeping out of the holding pond based upon the level of effluent in the pond and given that it is not lined. Smith-Jones felt this issue needed to be explored particularly if SCDHEC agrees to approve expansion without requiring the holding pond to be lined. Commissioner Morawski felt that SCDHEC's determination was sufficient. No action has been taken on this project. This will be discussed at our next meeting.

Capital budgets items in the current budget that are on hold were briefly discussed. It was decided to wait until the deep well pump repair cost is known before considering going forward on any of the remaining capital items.

NEW BUSINESS

There being no new business, a motion was made by Morawski and seconded by Vancini to go into Executive Session. Motion was passed and Executive Session began.

The Commissioners ended the Executive Session. A motion was made by Vancini and seconded by Morawski to adjourn the meeting. Motion passed meeting was adjourned at 11:25 am.

The next regular meeting of the Commission is scheduled for October 21, 2020 at 9:30 am via a Zoom video conference call.

Date: October 21, 2020



Town Clerk