



**Minutes of the Seabrook Island Utility Commission Regular Meeting
September 18, 2019
Town Hall**

The meeting was called to order by Chairman Morawski at 9:30 AM.

Commissioners Present: Smith-Jones

Others Present: Tommy West, Beth Geiss of Louis Berger Hawthorne Services, Inc. (LBH)

The minutes of the July 17, 2019 meeting were approved as submitted.

FINANCIAL REPORT

- The Operating Income and Charges report for July and August, and Year to Date were reviewed. Ms. Geiss reported that net income for July was a loss of \$16,461. Adjusting for Bond principal and capital expenditures resulted in a negative cash flow of \$14,886. Net Income for August totaled \$46,348, with a positive cash flow of \$19,765. On a year-to-date basis through August, net income was \$98,323 and a positive cash flow of \$41,616. Higher revenues than budgeted were attributed to collection of impact fees from Cassique. The Sewer operation, by itself, continued to show a net income loss of \$16,294 and a cash flow loss of \$37,650 for the year.
- No Balance Sheet was available.
- The Accounts Payable Check Register report was submitted to Commissioners.
Upon a motion by Smith-Jones, second by Morawski, July and August payables, as submitted electronically to Commissioners were approved.

OPERATIONS REPORT

- Mr. West reported that August wastewater plant performance was in compliance with all permit parameters. Wastewater flows for the month averaged 389,000 gallons per day, with the average for the past 12 months of 394,000 gallons per day. He further reported

that SIUC delivered 42,620,290 gallons of water for the month compared to 25,713,998 gallons last year. This accounted for 94.49% of the water received from St. John's for the year to date compared to 93.32% last year. Mr. West also reviewed work orders completed during the month.

- Mr. West reported on a panel failure on Pump Station 22 (Kiawah River Estates) which occurred during the emergency generator operation due to the power outage resulting from hurricane Dorian. A temporary panel was purchased and can be used for most other stations should they experience a panel failure. A permanent replacement for the Station 22 panel is in the works.
- Mr. West submitted an updated Emergency Plan for SIUC that will be incorporated in the Town's plan.
- Lastly, Mr. West indicated he is beginning to work on the 2020 budget which will include additional basin cleaning. The current basin cleaning has resulted in greater cost than included in the 2019 budget.

OLD BUSINESS

- Ms. Geiss provided copies of the new bill format which was previously approved by the Commissioners.
- Ms. Geiss indicated that the part time position of an account clerk is being advertised.

NEW BUSINESS - none

ADJOURNMENT

There being no further business, upon a motion by Smith-Jones, second by Morawski, the meeting adjourned at 10:45 am.

The next regular meeting of the Commission is scheduled for Oct.16, 2019 at 9:30 am at Town Hall.

Date: October 17, 2019


