



Minutes of the Seabrook Island Utility Commission Budget Meeting

February 21, 2024

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Commissioner Ferland at 8:31 AM.

Commissioners Present: Ferland, Buchman, Aaron

Others Present: Tommy West from SIUC Management and 2 Woodward & Curran representatives: Fred Rogers and Brian Ravens.

A motion by Aaron and seconded by Buchman to accept the minutes of the January 17, 2023 meeting. Motion approved 3-0.

FINANCIAL REPORT January, by Mr. Ravens

Invoices were approved via email.

We remain within normal variation of the budget for the year.

Financial results for January were reviewed. The key January results and YTD financial results follow.

Net income for the month of January was a surplus of \$ 113,200. During the month the Capital acquisitions numbered 94,398. After adjusting for Bond/Notes principal payments and capital, January showed a cash surplus of \$29,837.

On a year-to-date basis, net income is \$113,200 for the month ending January 31, 2023. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$29,837.

Available Cash as of January 31, 2023, is \$ 3,942,422.

OPERATIONS REPORT January, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.378 million gallons per day (MGD). The maximum daily flow was 0.482 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 5 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 5 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 13,177,095 gallons of water for the month. This accounted for water received for the month from St Johns 90.34%.

DEHEC advised SIUC that only 6 of the 7 required samples of coliform were provided for approval for the month of January. All the 6 samples submitted were acceptable but because of the count a minor infraction was noted. SIUC is awaiting direction from DEHEC on the requirement for public notification of the minor infraction.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 15,529 million gallons effluent and 0 gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 3,646 million gallons effluent and 0 gallons deep well.

OLD BUSINESS

Staffing – One Administrative position and 2 Field position are currently open.

Development Updates – Working with Andell West (New Grocery and Retail) on design overview. Also contacted by existing Freshfields about adding a small retail/restaurant on the property.

NEW BUSINESS

Holding Pond Project – WK Dickson provided an updated amendment to their existing contract for the design and construction administration for the holding pond upgrade. WK Dickson will be assisting SIUC in applying for a SC RIA Grant for up to 1M which is due by 3/11/24, and will also be assisting SIUC in applying for final bond financing for the project.

2023 Audit. W&C advised that the audit process has begun.

A motion was made by Buchman and seconded by Aaron at 9:25 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session was not required.

The next regular meeting of the Commission is scheduled for March 20, 2024 at 8:30 am via Zoom video conference call.

April 15, 2024
Date

Katharine Watkins
Town Clerk
