

# TOWN OF SEABROOK ISLAND

Town Council Meeting  
July 26, 2022 – 2:30 PM

Town Hall, Council Chambers  
2001 Seabrook Island Road  
Seabrook Island, SC 29455



[Watch Live Stream \(YouTube\)](#)

**Virtual Participation:** Individuals who wish to participate in the meeting via Zoom may call (843) 768-9121 or email [kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org) for log-in information prior to the meeting

## AGENDA

1. **Call to Order – Roll Call – Freedom of Information – Pledge of Allegiance**
2. **Approval of Minutes:**
  - Town Council Regular Meeting Minutes – June 28, 2022
  - Town Council Work Session Meeting Minutes – July 12, 2022
3. **Presentations:**
  - Mauldin & Jenkins – David Irwin: Presentation of the 2021 Annual Audit
4. **Public Hearing Items:** *There are no Public Hearing Items*
5. **Citizens Comments:** *Any citizen may speak pertaining to any item listed on the meeting agenda which does not require a public hearing. Each speaker shall be limited to 3 minutes in which to make his or her comments. Town council shall allow no more than 30 minutes for citizen comments. Preference shall be given to individuals who have signed up or otherwise notified the town clerk/treasurer of a desire to speak prior to the start of the meeting.*
6. **Reports of Town Boards, Commissions, and Committees:**
  - **Advisory Committees**
    - Community Promotions and Engagement Committee
    - Environment and Wildlife Committee
    - Public Safety Committee
    - Public Works Committee
  - **Special Committees**
  - **Ad Hoc Committees**
  - **Board of Zoning Appeals**
  - **Planning Commission**
  - **State Accommodations Tax Advisory Committee**
  - **Utility Commission**
7. **Reports Town Officers:**

- **Mayor**
  - Update from Discussion with Seabrook Island Property Owner’s Association (SIPOA) and Seabrook Island Club (SIC) Leadership
  - Update concerning Town’s CRS Re-certification
  - Update concerning Town Attorney’s Fees
- **Town Administrator**
  - Update of meeting with Berkeley Electric Coop regarding the placement of electric vehicle charging stations at Town Hall
  - Update on licensing, permitting and code enforcement software
  - Upcoming Pre-Budget Workshop: August 4, 2022 @ 1:00 PM
- **Town Clerk/Treasurer**
  - Report of Financials for the Month of June 2022
- **Town Attorney**
- **Zoning Administrator**

**8. Ordinances for Second Reading:** *There are no Ordinances for Second Reading*

**9. Ordinances for First Reading:** *There are no Ordinances for First Reading*

**10. Other Action Items:**

- Resolution 2022-33 through 36: Resolutions to appoint and commission multiple code enforcement officers for the proper security and general welfare for the Town of Seabrook Island (Beach Patrol)

**11. Items for Information or Discussion:** *There are no Items for Information or Discussion*

**12. Citizen Comments:** *Any citizen may speak pertaining to any town matter, except personnel matters. Each speaker shall be limited to 3 minutes in which to make his or her comments. Town council shall allow no more than 30 minutes for citizen comments. Preference shall be given to individuals who have signed up or otherwise notified the town clerk/treasurer of a desire to speak prior to the start of the meeting.*

**13. Council Comments**

**14. Adjournment**

# TOWN OF SEABROOK ISLAND

Town Council Meeting  
June 28, 2022 – 2:30 PM



## MINUTES

### 1. Call to Order – Roll Call – Freedom of Information – Pledge of Allegiance

Mayor Gregg called the June 28, 2022, Town Council Regular Meeting to order at 2:30PM. Councilwomen Finke and Fox, Councilmen Goldstein (Virtual) and Kortvelesy, Town Administrator Cronin, Zoning Administrator Newman, and Town Clerk Watkins participated in the meeting. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the Freedom of Information Act had been met.

### 2. Approval of Minutes:

- Town Council Regular Meeting Minutes – May 24, 2022
- Town Council Work Session Meeting Minutes – June 14, 2022

Councilman Kortvelesy moved to approve the previous meeting minutes of May 24, 2022; Councilwoman Finke seconded. All voted in favor.

The previous meeting minutes of May 24, 2022 were approved.

Councilwoman Finke moved to approve the previous meeting minutes of June 14, 2022; Councilwoman Fox seconded. All voted in favor.

The previous meeting minutes of June 14, 2022 were approved.

### 3. Presentations:

None.

### 4. Public Hearing Items:

None.

### 5. Citizens Comments:

Ms. Watkins read comments previous comments submitted (mirror previous minutes)

### 6. Reports of Town Boards, Commissions, and Committees:

- Advisory Committees
  - Community Promotions and Engagement Committee

Councilwoman Fox summarized the Community Promotions and Engagement Committee June meeting.

- Environment and Wildlife Committee

Councilwoman Finke summarized the Environment and Wildlife Committee June meeting.

Council discussed the timeframe for the use of the Greenbelt Program funding and the sources of those funds.

- Public Safety Committee

Councilman Kortvelesy summarized the Disaster Recovery Committee training exercise and Disaster Awareness Day at Kiawah.

Councilman Kortvelesy noted the next Public Safety Committee meeting will be in July.

- Public Works Committee

Councilman Goldstein noted that the Town has notified the architect for the garage.

- **Special Committees**

None.

- **Ad Hoc Committees**

None.

- **Board of Zoning Appeals**

None.

- **Planning Commission**

None.

- **State Accommodations Tax Advisory Committee**

None.

- **Utility Commission**

None.

## 7. Reports Town Officers:

- **Mayor**

- Follow-up Regarding Anonymous Citizen Comment concerning LSV's

Members have been provided anonymous email comments expressing concerns about perceived proliferation of LSVs within the community. Members are reminded that the Town has expressly adopted South Carolina state law regulating traffic. SC law expressly addresses low speed vehicles under Title 56 Chapter 1 (driver's licensing) and Title 56 Chapter 2, Article 1 (Low Speed Vehicles). It is also noted that SIPOA Rules and Regulations allow electric and gasoline powered vehicles and also require that LSVs operated on SIPOA roads comply with State registration and licensing requirements. The citizen comment suggests that the Town participate in a study with SIPOA concerning the perceived proliferation of LSVs within the community. I invite comments of members regarding that suggestion.

A discussion was had on the enforcement of LSV's on Seabrook Island Road and by the Seabrook Island Property Owners Association (SIPOA).

- Update Regarding SIPOA Consideration of Time Shares

During an informal discussion with leadership of SIPOA on June 22, it was noted that SIPOA is considering looking into sales of fractional ownership interests in residential property as potentially violating SIPOA's Protective Covenants. Members are reminded that the Town's Development Standards Ordinance proscribes certain arrangements where periodic use of a residential property is allowed pursuant to an agreement collateral to leasehold or ownership interests in the property by multiple persons. It is expected that information developed by SIPOA may be of interest to the Town.

- Updated Concerning CLUB Consideration of Expansion

During an informal discussion with leadership of the Seabrook Island Club on June 22, it was noted that operations of the Club have returned to near pre-pandemic levels. The Club's Long Range Planning Group is looking into alternatives for anticipated need for additional office capacity.

- **Town Administrator**

Town Administrator Cronin noted the Town's Fireworks Display on July 3<sup>rd</sup> with a rain date of July 5<sup>th</sup>. Town Administrator Cronin reminded all that the discharge of fireworks is against Town Code and SIPOA.

Town Administrator Cronin noted there will be signs at the ends of the beach similar to those used by the Sea Island Birders with regards to Turtles.

- **Town Clerk/Treasurer**

- Report of Financials for the Month of May 2022

Ms. Watkins summarized the financials for May as follows:

- Total fund balance ending on May 31, 2022, was \$7,156,761 an amount about \$1,198,306 more than the balance as of May 31, 2021.
- Unrestricted revenue for May totaled \$408,409, and unrestricted revenue for the year totaled \$722,896, representing about 47.1% for the 2022 annual budget and being about \$287,036 more than for the same period in 2021.
- Expenditures for May totaled \$110,769, and expenditures for the year totaled \$566,252 which is 40.2% of the 2022 annual budget.
- Expenditures for the year were about \$52,392 more compared to the same period of 2021.
- Excess of expenditures over unrestricted revenues was \$297,639 for May and excess of expenditures over revenues was \$156,643 for the year compared to an excess of revenue over expenditures of about \$62,995 as of May 31, 2021, reflecting the increase in revenues in the period this year as compared last years.

- **Town Attorney**

None.

- **Zoning Administrator**

Zoning Administrator Newman noted there will be extended hours during the holiday hours on the beach during the evening.

Council discussed where the code enforcement officers will be during the extended hours.

A discussion was had on contact information of the code enforcement officers.

## **8. Ordinances for Second Reading:**

- Ordinance 2022-04: An ordinance to repeal and replace the Town of Seabrook Island Development Standards Ordinance (“DSO”); to repeal and replace the Town of Seabrook Island Zoning Map; and to repeal conflicting provisions from the Town Code for the Town of Seabrook Island

Town Administrator Cronin summarized Ordinance 2022-04.

Councilwoman Finke moved to approved Ordinance 2022-04; Councilwoman Fox seconded.

Council clarified there are no changes to the short-term rental regulations within the DSO.

Council thanked members of the DSO Advisory Committee, Town Administrator Cronin, the community, Town Staff, and consultant Paul LeBlanc for their hard work on the comprehensive rewrite of the DSO.

Using the original motion, a vote was taken on Ordinance 2022-04; all voted in favor.

**Ordinance 2022-04 was approved and adopted.**

**9. Ordinances for First Reading:**

None.

**10. Other Action Items:**

- Resolution 2022-31: A resolution supporting the nomination of Mr. Alex Townsend for the U.S. Lifesaving Association Heroic Act Award

Town Administrator Cronin summarized Resolution 2022-31 for Council.

Councilwoman Finke moved to approve Resolution 2022-31; Councilwoman Fox seconded. All voted in favor.

**Resolution 2022-31 was approved.**

- Resolution 2022-32: A resolution for the adoption of the FEMA-approved 2019 *Charleston Regional Hazard Mitigation Plan and Program for Public Information Plan* by the Town of Seabrook Island

Councilwoman Finke moved to approved Resolution 2022-32; Councilman Kortvelesy seconded. All voted in favor.

**Resolution 2022-32 was approved.**

- Temporary Use Permit Extension: Camp St. Christopher Temporary Kitchen: Request from the St. Christopher Camp & Conference Center to extend the Temporary Use Permit for the 46' x 8.5' temporary kitchen trailer at 4552 St. Christopher Lane until September 5, 2022.

Zoning Administrator Newman summarized the request for Camp St. Christopher and clarified the new regulations under the DSO for approving these requests.

A discussion was had on the status of the project.

Councilwoman Finke moved to approve the temporary use extension permit; Councilwoman Fox seconded. All voted in favor.

**The request was approved.**

**11. Items for Information or Discussion:**

None.

**12. Citizen Comments:**

None.

**13. Council Comments**

None

**14. Adjournment**

Councilwoman Finke moved to adjourn the meeting; Councilman Kortvelesy seconded. All voted in favor.

The meeting adjourned at 3:30PM.

Date: June 28, 2022

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer



# TOWN OF SEABROOK ISLAND

Town Council Work Session

July 12, 2022 – 1:00PM



## MINUTES

### 1. Call to Order – Roll Call – Freedom of Information

Mayor Gregg called the July 12, 2022, Town Council Work Session to order at 1:00PM. Councilwomen Finke and Fox, Councilmen Goldstein (Virtual) and Kortvelesy, Town Administrator Cronin, Zoning Administrator Newman, and Town Clerk Watkins participated in the meeting. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the South Carolina Freedom of Information Act had been met.

### 2. Mayor John Gregg

- Reported Beach Incident (dog bite)

Mayor Gregg summarized a dog bite incident that occurred on July 2<sup>nd</sup> before 10:00am, a time when dogs are allowed to be “off lead” under the Town’s ordinance. Mayor Gregg added that Zoning Administrator Newman spoke with the victim who suggested that the hours for dogs off lead on the beach be changed to fall in line with the hours of operation of Club facilities (pools) at the beach.

Mayor Gregg asked that the Environment and Wildlife Committee consider the report and suggestion of the victim and advise Council of any change to the ordinance that it deems appropriate.

- Update Concerning Adoption of 2019 Charleston Regional Hazard Mitigation Plan

Mayor Gregg updated Council that the signed version of Resolution 2022-32 formalizing the Town’s adoption of the Charleston Regional Hazard Mitigation Plan was forwarded to Charleston County (Floodplain Management) on June 29. On July 11, further updates of the Town’s Action Plan reflecting aspects of improvements to Seabrook Island Road were forwarded to Charleston County.

- Correction Concerning Charleston County Planning Commission Workshop

Mayor Gregg noted that he incorrectly indicated that a July 11 Charleston County Planning Commission Workshop was directed to consideration of a pending rezoning request. In fact, the rezoning request had been withdrawn and the Workshop was directed to consideration of a proposed Planned Development for the property behind Fresh Fields Village. A corrected notice was published via TIDELINES on July 8.

### 3. Town Council Members:

- **Jeri Finke**
  - Discussion of ARPA Funds

Councilwoman Finke asked Mayor Gregg and Town Administrator Cronin to give an update on the use of ARPA funds for the Town.

A discussion was had on potential projects for which the Town can use these funds.

- **Patricia Fox**

Councilwoman Fox updated Council on the most recent communications from the Town, the upcoming Community Promotions and Engagement Committee meeting, and reminded all of the Chow Town Food Truck Rodeo on July 13<sup>th</sup> at Town Hall from 5:00PM to 8:00PM.

- **Barry Goldstein**

Councilman Goldstein updated Council on the status of the garage and roadway.

- **Dan Kortvelesy**

Councilman Kortvelesy updated on the Disaster Recovery Council (“DRC”) June exercise report and the next meeting of the DRC on August 16<sup>th</sup> at 10:00AM.

#### 4. **Town Administrator Joe Cronin**

- FY 2023 Budget Calendar

Town Administrator Cronin summarized the upcoming budget season and timeline. Council discussed when the *Council Pre-Budget Workshop* will be in the beginning of August. It was determined that a 2023 budget “kickoff” meeting would be held on August 4<sup>th</sup> at 1:00PM.

A discussion was had on the budget process.

- DSO Implementation Update

Town Administrator Cronin and Zoning Administrator Newman updated Council on the status of the DSO Implementation and projects that were waiting for the adoption of the new DSO.

- ATAX Advisory Committee Vacancy (Hospitality/Lodging Representative)

Town Administrator Cronin noted that a member of the ATAX Advisory Committee has stepped down and recommended that representative be from the hospitality industry.

- Update on Beach Patrol Contractor

Town Administrator Cronin noted Beach Patrol will have additional candidates for commissioning as Code Enforcement Officers at the next Town Council Meeting.

- Discussion on Temporary Storage Shed

Tom Administrator Cronin summarized a discussion had with the Building & Grounds Manager for the need to have a temporary storage facility vs. keeping the temporary storage units.

A discussion was had on the timeline and process for the garage.

- Discussion on Increased Code Enforcement Officers

A discussion was had with the Zoning Administrator Newman about the increased presence of code enforcement officers and enforcement on the island.

A discussion on the enforcement of trash can violations and coordination with the Seabrook Island Property Owners Association (SIPOA).

A discussion was had to include a monthly report of the perceived code violations (statistics of violation types and result (warning, summons, other)) at the Town Council meetings.

A discussion was had on making this information available to the public and proposed new software with code enforcement tracking capability.

## 5. Adjourn

Councilwoman Finke moved to adjourn the meeting; Councilwoman Fox seconded. All voted in favor.

The meeting adjourned at 2:20PM.

Date: July 13, 2022

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer

**From:** [Anna C. Kimelblatt](#)  
**To:** [John Gregg](#)  
**Cc:** [Sean R. Dove](#); [Luz E. Agudelo](#); [Joe Cronin](#); [Katharine Watkins](#)  
**Subject:** RE: CRS Form for Signature  
**Date:** Friday, July 22, 2022 9:13:28 AM

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Thank you so much for such a prompt response!

This should be all we require from you. We will be submitting the recertifications next week and we will be sure to confirm with you when the recertification has been submitted.

All the best,

**Anna Kimelblatt, CFM**  
***Floodplain Management Coordinator***

Building Inspection Services  
Charleston County Government  
4045 Bridge View Drive  
North Charleston, SC 29405  
Phone: 843-202-6943  
[AKimelblatt@charlestoncounty.org](mailto:AKimelblatt@charlestoncounty.org)

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**From:** John Gregg <jgregg@townofseabrookisland.org>  
**Sent:** Friday, July 22, 2022 9:09 AM  
**To:** Anna C. Kimelblatt <AKimelblatt@charlestoncounty.org>  
**Cc:** Sean R. Dove <SDove@charlestoncounty.org>; Luz E. Agudelo <LAgudelo@charlestoncounty.org>; jcronin@townofseabrookisland.org; Katharine Watkins <kwatkins@townofseabrookisland.org>  
**Subject:** RE: CRS Form for Signature

**CAUTION:** This email originated outside of Charleston County. Do not click links or open attachments from unknown senders or suspicious emails. If you are not sure, please contact IT helpdesk.

Dear Ms. Kimelblatt,

Thank you for providing the CRS form. I have attached a file of the form with my signature. Please let me know without delay if you require anything further from the Town to proceed with our CRS re-certification.

Kind regards,

John Gregg  
Mayor, Town of Seabrook Island

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**From:** Anna C. Kimelblatt <[AKimelblatt@charlestoncounty.org](mailto:AKimelblatt@charlestoncounty.org)>

**Sent:** Friday, July 22, 2022 8:55 AM

**To:** John Gregg <[jgregg@townofseabrookisland.org](mailto:jgregg@townofseabrookisland.org)>

**Cc:** Sean R. Dove <[SDove@charlestoncounty.org](mailto:SDove@charlestoncounty.org)>; Luz E. Agudelo <[LAgudelo@charlestoncounty.org](mailto:LAgudelo@charlestoncounty.org)>; Katharine Watkins <[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)>

**Subject:** CRS Form for Signature

Good morning,

Attached to this email is the CC-213 for your Community Rating System recertification. Please sign the form on the bottom of the first page and send it back at your earliest convenience.

I have copied Sean Dove on this email. Please be sure to include him when sending back the signed form as I will be out of the office next week.

Thank you!!

**Anna Kimelblatt, CFM**  
***Floodplain Management Coordinator***

Building Inspection Services  
Charleston County Government  
4045 Bridge View Drive  
North Charleston, SC 29405  
Phone: 843-202-6943  
[AKimelblatt@charlestoncounty.org](mailto:AKimelblatt@charlestoncounty.org)

DEPARTMENT OF HOMELAND SECURITY  
Federal Emergency Management Agency

**CRS COMMUNITY CERTIFICATIONS**

OMB Control Number: 1660-0022  
Expiration: 10/31/2023

Community Town of Seabrook Island State SC CID 450256  
(6-digit NFIP Community Identification Number)

**Note:** Please cross out any incorrect items, below, as needed, and insert the updated information.

**CC-213 Recertification**

Recertification due date August 1, 2022

| Chief Executive Officer |  | CRS Coordinator  |  |
|-------------------------|--|--|--|
| Name                    | John Gregg   | Anna Kimelblatt  |  |
| Title                   | MAYOR  | CRS Coordinator  |  |
| Address                 | 2001 Seabrook Island Road<br>Seabrook Island, SC 29455 | 4045 Bridge View Drive, Suite 311A<br>North Charleston, SC 29405 |  |
| Phone number            | 843-768-9121   | 843-202-6943   |  |
| E-mail address          | jgregg@townofseabrookisland.org                        | AKimelblatt@charlestoncounty.org                                 |  |


I hereby certify that Town of Seabrook Island [community name] is implementing the following activities on the attached pages as credited under the Community Rating System and described in our original application to the CRS and subsequent modifications.

I hereby certify that, to the best of my knowledge and belief, we are in full compliance with the minimum requirements of the NFIP and we understand that we must remain in full compliance with the minimum requirements of the NFIP. We understand that at any time we are not to be in full compliance, we will retrograde to a CRS Class 10.

I hereby certify that we will continue to maintain FEMA Elevation Certificates on all new buildings and substantial improvements constructed in the Special Flood Hazard Area following the date at which we joined the CRS.

I hereby certify that if there are one or more repetitive loss properties in our community that we must take certain actions that include reviewing and updating the list of repetitive loss properties, mapping repetitive loss areas, describing the cause of the losses, and sending an outreach project to those areas each year, and if we have fifty (50) or more unmitigated repetitive loss properties we must earn credit under Activity 510 (Floodplain Management Planning) for either a repetitive loss area analysis (RLAA) or a floodplain management plan (FMP).

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force flood insurance policies for insurable buildings owned by us and located in the Special Flood Hazard Area (SFHA) shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the SFHA is reduced by the amount of National Flood Insurance Program (NFIP) flood insurance coverage (structure and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signature  (Chief Executive Officer)

Date 22 July 2022

CC-213-1

[continued on next page]

Community Town of Seabrook Island State SC CID 450256  
 (6-digit NFIP Community Identification Number)

| <b>CRS Program Data Table</b>  | A. In the SFHA   | B. In a regulated floodplain outside the SFHA | C. In the rest of the community |
|--|--|---|---------------------------------|
| 1. Last report's number of buildings in the SFHA (bSF) (line 6, last report) | 2355   |   |                                 |
| 2. Number of new buildings constructed since last report                     | + 33   |   |                                 |
| 3. Number of buildings removed/demolished since last report                  | - 0  |   |                                 |
| 4. Number of buildings affected by map revisions since last report (+ or -)  | 0  |   |                                 |
| 5. Number of buildings affected by corporate limits changes (+ or -)         | 0  |   |                                 |
| 6. Current total number of buildings in the SFHA (bSF) (total lines 1-5)     | 2388   |   |                                 |
| 7. Number of substantial improvement/damage projects since last report       | 1  |   |                                 |
| 8. Number of repetitive loss properties mitigated since last report          | 0  |   |                                 |
| 9. Number of LOMRs and map revisions (not LOMAs) since last report           | 0  |   |                                 |
| 10. Acreage of the SFHA (aSFHA) as of the last report (line 13, last report) | 4497.93  |   |                                 |
| 11. Acreage of area(s) affected by map revisions since last report (+ or -)  | 0  |   |                                 |
| 12. Acreage of area(s) affected by corporate limits changes (+ or -)         | 0  |   |                                 |
| 13. Current acreage of the SFHA (total lines 10-12)                          | 3767.76  |   |                                 |
| 14. Primary source for building data:  | Charleston County Assessor's Office/ Charleston County GIS |   |                                 |
| 15. Primary source for area data:  | Charleston County GIS                                      |   |                                 |
| 16. Period covered:  | July 1, 2021- July 15, 2022                                | Current FIRM date                             | 1-29-2021                       |
| <i>If available, the following data would be useful:</i>                     |  |   |                                 |
| 17. Number of new manufactured homes installed since last report             |  |   |                                 |
| 18. Number of other new 1 -4 family buildings constructed since last report  |  |   |                                 |
| 19. Number of all other buildings constructed/installed since last report    |  |   |                                 |

**Comments:**

*(Please note the number of the line to which the comment refers.)*

Line 13 is different from Line 10 because acreage has been adjusted to remove water bodies, federal lands, and undevelopable lands.

Community Town of Seabrook Island State SC CID 450256  
(6-digit NFIP Community Identification Number)

## Instructions

At the first verification visit after the effective date of the 2013 *CRS Coordinator's Manual*, ONLY LINES 6 AND 13 NEED TO BE COMPLETED. These lines form the baseline data about the number of buildings and area of the SFHA for when the table is completed as part of the next annual recertification. The "period covered" entered in line 16 is the date that lines 6 and 13 are first completed. At all subsequent annual recertifications and cycle verification visits, the entire table is completed. The information in lines 6 and 13 from the last report is transferred to lines 1 and 10 in the next report.

## Instructions for the Columns

Column A numbers are for the SFHA (the A and V Zones shown on the Flood Insurance Rate Map) (FIRM)). Use the FIRM currently in effect, not a draft or pending revision.

Column B is completed only if the community receives CRS credit for regulating floodplain development outside the SFHA under Activity 410 (Floodplain Mapping) or Activity 430 (Higher Regulatory Standards).

Column C numbers help relate what happens in the floodplain to what is happening in the rest of the community. Enter "0" if there are no numbers to report for this period. Do not leave a cell blank. Do not fill in the shaded boxes.

## Instructions for the Lines

Lines 1-7 deal with buildings.

- o Section 301.a of the *CRS Coordinator's Manual* defines what constitutes a "building" and lists examples of structures that are not counted as "buildings" by the CRS.
- o Section 302.a of the *CRS Coordinator's Manual* describes how the CRS counts buildings. For example, accessory structures are not counted.
- o As noted in Section 302.a, to determine building counts, communities may use any method that yields reasonably good estimates of the number of buildings. Examples of acceptable methods are listed in Section 302.a. Precision is less important for large numbers. For example, the impact of the numbers will not change much if there are 10,000 buildings or 10,100 buildings.
- o If a building is out of the SFHA, but in a parcel that is partly in the SFHA, it is not counted in column A --In the SFHA.
- o In line 14, note how the building counts were obtained or estimated. Use the comments area, if needed.

Line 4 refers to map revisions. These include physical map revisions, Letters of Map Revision (LOMR), and Letters of Map Amendment (LOMA). If a building is removed from the SFHA by FEMA through a LOMA, but the community still administers its floodplain management regulations on the property, the building should not be included in the line 4 count in column A --In the SFHA. However, communities that still regulate areas removed by LOMAs can receive credit under Activities 410 or 430. If the community is receiving such credit, the building should be counted under column B --In a regulated floodplain outside the SFHA.

Line 7 is for the total number of buildings that were substantially improved plus the number of buildings that were substantially damaged during the period covered.

Lines 10 -13 deal with areas.

- o These areas are based on the areas shown on the community's FIRM including LOMRs or LOMAs. Section 403.b discusses those portions of the SFHA that are subtracted from the area of the SFHA to calculate the community's aSFHA used in credit calculations.
- o Section 403.e of the *CRS Coordinator's Manual* discusses calculating areas for CRS purposes.
- o Section 403.e notes that communities "should not spend an inordinate amount of time measuring areas." As with buildings, communities may use any method that yields reasonably good estimates. Examples of acceptable approaches are listed in Section 403.e.
- o Line 13 asks for the current acreage of the SFHA. The best source for this number is a GIS layer that shows the SFHA. If the community does not have GIS, the county, regional agency, or state NFIP mapping office may have SFHA layers and may be able to provide the data. If the community has a relatively recent FIRM, the study contractor or consulting engineer may have the data.
- o In line 15, note how the area calculations were obtained or estimated. Use the comments area, if needed.

Lines 17 -19 are voluntary, if the numbers are readily available.

- o Line 17 includes replacing an existing manufactured home with a new one. The newly placed manufactured home is counted as a new, post-FIRM, building.
- o The total of lines 17 -19 should equal the value entered in line 2.



## COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Your community has been verified as receiving CRS credit for the following Activities.

- If your community is still implementing these activities the CRS coordinator is required to put his or her initials in the blank (do not use a checkmark or an "X") and **attach** the appropriate items. A blank with no initials indicates you are not implementing that Activity anymore and will result in loss of points (and possible CRS Class).
- If the word "**attached**" is used, you must provide the requested documentation for that Activity. If no documentation has been acquired for that Activity, please explain why there is no documentation from the past year.

oek 310 EC: We are maintaining Elevation Certificates, Floodproofing Certificates, Basement Floodproofing Certificates, V Zone design certificates and engineered opening certificates on all new construction and substantially improved buildings in our Special Flood Hazard Area (SFHA) and make copies of all Certificates available at our present office location. [ ] *Initial here is you have had no new construction or substantial improvement in the SFHA in the last year.*

oek 310 EC: **Attached is the permit list for only new or substantially improved structures in the SFHA that have been completed in the last year.** We have permitted 33 new building and substantial improvements in the SFHA during this reporting period.

oek 310 EC: **Attached are all the Certificates for new or substantially improved structures that have been completed during this reporting period that are included on the above permit list.** (Note: The total number of Elevation and Floodproofing certificates should match the number of permits issued and completed within the reporting period defined above. All permits issued for new construction or substantial improvement within the V zone should have both an Elevation Certificate and a V Zone Certificate, and all buildings with basements within the basement exemption communities should have both an Elevation Certificate and a Basement Floodproofing Certificate).

oek 320 MI 1: We are providing basic flood information to inquirers. We also continue to provide the following to inquirers:

oek MI 4 flood depth data

oek MI 6 historical flood information

oek MI 7 natural floodplain functions

oek 320 MI: **Attached is a copy of the publicity for the credited elements of this service this year.**

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

- ACK 320 MI: **Attached is a copy of one page of the log, or 3 letters if using letters or other like records to document the service.**
- ACK 320 MI: We are continuing to keep our FIRM updated and maintain old copies of our FIRM.
- ACK 330 OP: We continue to conduct or provide all credited outreach projects.
- ACK 330 PPI: **Attached is a copy of the annual evaluation of our program for public information, along with minutes of the meeting, sign in sheets, or other documentation of the committee members' participation.** We have included a progress report template for you to use (in the email notification) if you do not have one of your own.
- ACK 340 ODR: People looking to purchase flood prone property are being advised of the flood hazard through our credited hazard disclosure measures.
- ACK 350 LIB/LPD: Our public library continues to maintain flood protection materials.
- ACK 350 WEB: We continue to conduct an annual review and update of the information and links in our flood protection website.
- ACK 360 PPA: We continue to provide flood protection advice to inquirers.
- ACK 360 PPV: We continue to provide on-site flood protection assistance to inquirers.
- ACK 360 PPA/PPV: **Attached is a copy of one page of the log, or 3 letters if using letters, memos, or other like records to document the service.**
- ACK 360 PPA/PPV: **Attached is a copy of the document that told others about these service(s) this year.**
- ACK 370 CP: **Attached is a copy of the evaluation of the coverage improvement plan, and documentation that it was submitted to the governing body.**
- ACK 370 CP: **Attached is a copy of the outreach to the community regarding implementation of the coverage improvement plan and technical assistance on flood insurance.**
- ACK 420 OSP: We continue to preserve our open space in the floodplain.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

- ACK 430: We continue to enforce the floodplain management provisions of our zoning, subdivision and building code ordinances for which we are receiving credit.   
  Initial here if you have amended your floodplain regulations. **Attach a copy of the amended regulations, provide a summary of the changes, and mark up the regulations indicating what has been changed.**
- ACK 430 RA: We continue to enforce our procedures for administering our floodplain management regulations. If applicable, we also continue to employ CFMs and staff who took credited training courses. We currently have \_\_\_\_\_ CFMs on staff.
- ACK 440 AMD: We continue to use and update our flood data maintenance system on an annual basis as needed.
- ACK 440 BMM: We continue to maintain our system of Benchmarks.  Initial here if any Benchmarks were found to be missing or inaccurate. **Attach a copy of the correct elevation or a description of the missing Benchmark(s).**
- ACK 502 RL: We currently have 9 repetitive loss properties and send our notice to 27 properties in the repetitive loss areas.
- ACK 502 RL: **Attached is a copy of this year's notice on property protection, flood insurance and financial assistance that we sent to our repetitive loss areas.**
- ACK 510 FMP: **Attached is a copy of our floodplain management plan's annual progress report for the action items contained in the plan.** We have included a progress report template for you to use (in the email notification) if you do not have one of your own.
- ACK 510 FMP/RLAA/FSP: We have provided copies of this/these progress report(s) to our governing board and local media.
- ACK 610 FTR/EWD/FRO/CFP: **Attached is a copy of an After-Action Report (AAR) evaluating how our flood warning and response plan worked during an exercise OR due to a storm/flood event(s) we had this year.**
- ACK 610 FTR/EWD/FRO/CFP: We have completed our annual update of the names and telephone numbers of the operators of all critical facilities affected by flooding.
- ACK 610 FTR/EWD/FRO/CFP: **Attached is a copy of this year's outreach document that told people about how they will be warned and the safety measures they should take.**

Community SEABROOK ISLAND,  
TOWN OF State SC CID 450256

## COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Additional Comments:

Attachments:

**Mayor**  
John W. Gregg

**Town Council**  
Jeri Finke  
Pat Fox  
Barry Goldstein  
Dan Kortvelesy

**Town Administrator**  
Joseph M. Cronin

**Zoning Administrator**  
Tyler Newman



**Town Clerk/Treasure**  
Katharine Watkins

**License & Permit Specialist**  
Lynda Stearns

**Administrative Assistant**  
Nichole Nettles

**Municipal Judge**  
Dennis E. O'Neill

## TOWN OF SEABROOK ISLAND

2001 Seabrook Island Road • Seabrook Island, SC 29455  
Phone: (843) 768-9121 • Email: [info@townofseabrookisland.org](mailto:info@townofseabrookisland.org)

22 July 2022

Stephen L. Brown  
Clement Rivers, LLP  
25 Calhoun Street  
Suite 400  
P.O, Box 993  
Charleston, SC 29402

### VIA EMAIL ONLY

Dear Stephen,

Thank you for your continued service to the Town. I was not aware that you had held fees without increases since 2006 and, of course, I am very grateful for your having done so. I acknowledge that under the current economic climate costs generally are undergoing rapid increases. I am not surprised that you would now seek an increase in fees you will charge for services to the Town. I have no reservations concerning the increases you have stated and will inform staff of my approval of the increase.

Kind regards,

John Gregg  
Mayor

# **Town of Seabrook Island**

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## **Compiled Financial Statements And Supporting Schedules**

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**For the Month and Six Months Ended  
June 30, 2022**

**DUFFY & BASHA, CPAs  
631 ST. ANDREWS BLVD.  
CHARLESTON SC 29407**

***Accountant's Compilation Report***

Town of Seabrook Island  
Seabrook Island, South Carolina

Management is responsible for the accompanying financial statements of the Town of Seabrook Island, which comprise the balance sheet – modified cash basis as of June 30, 2022, and the related statement of revenue and expenditures – modified cash basis for the month and six months then ended, and the accompanying supporting schedules, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

*Duffy & Basha, LLC*

Duffy & Basha, CPAs  
Charleston, South Carolina  
July 25, 2022

**Town of Seabrook Island**  
**Balance Sheet - Primary Government**  
**Modified Cash Basis**

June 30, 2022

Assets

|                                  |                 |
|----------------------------------|-----------------|
| Current Assets                   |                 |
| Operating Checking Account       | \$ 1,242,676.60 |
| Municipal Court Checking Account | 17,135.15       |
| Petty Cash                       | 200.00          |
| Prepaid Expenses                 | 1,678.88        |
| Total Current Assets             | 1,261,690.63    |
|                                  |                 |
| Other Assets                     |                 |
| Investments                      | 6,097,004.70    |
|                                  |                 |
| Total Assets                     | \$ 7,358,695.33 |

Liabilities and Net Assets

|                                      |                 |
|--------------------------------------|-----------------|
| Liabilities                          |                 |
| Current Liabilities                  |                 |
| Accounts Payable                     | \$ 23,557.38    |
| Unearned Revenue                     | 450,675.59      |
| Other Accrued Liabilities            | 10,400.00       |
| Total Liabilities                    | 484,632.97      |
|                                      |                 |
| Net Assets                           |                 |
| Restricted Fund Balances             |                 |
| Accommodations Tax                   | 263,295.39      |
| Charleston County Accommodations Tax | 51,744.94       |
| Alcohol Tax                          | 40,374.59       |
| American Rescue Plan Act (ARPA)      | -               |
| Total Restricted Fund Balances       | 355,414.92      |
|                                      |                 |
| Designated Fund Balances             |                 |
| Emergency                            | 2,120,639.30    |
| Road & Drainage                      | 569,852.22      |
| Town Facilities                      | 247,500.00      |
| Vehicle Replacement                  | 25,000.00       |
| Total Designated Fund Balances       | 2,962,991.52    |
|                                      |                 |
| General Fund                         |                 |
| Total Fund Balances                  | 3,555,655.92    |
|                                      |                 |
| Total Liabilities and Net Assets     | \$ 7,358,695.33 |



**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Six Months Ended June 30, 2022

|                                  | Current Year      |                     |                     |                    | Prior Year-to-Date |
|----------------------------------|-------------------|---------------------|---------------------|--------------------|--------------------|
|                                  | Current Month     | Year to Date        | Annual Budget       | % of Annual Budget |                    |
| Revenues                         |                   |                     |                     |                    |                    |
| Accommodations Tax - General Use | -                 | 2,449.15            | 41,750.00           | 5.9%               | 2,267.68           |
| Business Licenses                | 94,965.75         | 513,878.76          | 450,000.00          | 114.2%             | 425,133.24         |
| Business Licenses - MASC         | 210,761.92        | 217,657.03          | 240,000.00          | 90.7%              | 191,280.79         |
| Franchise Fees - BEC             | -                 | -                   | 165,000.00          | -                  | -                  |
| Franchise Fees - ATT U-verse     | -                 | 1,154.39            | 5,000.00            | 23.1%              | 1,328.64           |
| Franchise Fees - Comcast         | -                 | 15,799.70           | 55,000.00           | 28.7%              | 14,848.78          |
| Contractual Reimbursements       | -                 | 1,175.00            | 10,000.00           | 11.8%              | -                  |
| Court Fines                      | 361.25            | 3,221.25            | 7,500.00            | 43.0%              | 3,403.13           |
| Local Option Sales Tax - County  | 36,484.95         | 153,529.11          | 280,000.00          | 54.8%              | 138,579.00         |
| Aid to Subdivisions - State      | -                 | 11,670.73           | 41,670.00           | 28.0%              | 10,159.45          |
| Planning & Zoning Fees           | 21,670.00         | 146,550.22          | 160,000.00          | 91.6%              | 141,815.00         |
| Building Permit Fees - County    | 3,099.85          | 12,416.75           | 18,000.00           | 69.0%              | 10,749.04          |
| Interest - Investment Pool       | 5,972.67          | 15,723.91           | 7,500.00            | 209.7%             | 3,176.06           |
| Interest - Checking Account      | 9.70              | 40.91               | 25.00               | 163.6%             | 14.90              |
| Credit Card Convenience Fees     | 1,087.14          | 2,342.60            | 750.00              | 312.3%             | -                  |
| Facility Rentals                 | -                 | -                   | 100.00              | -                  | -                  |
| Grant Funding                    | -                 | -                   | 25,000.00           | -                  | -                  |
| Miscellaneous Income             | 52.69             | 86.11               | 500.00              | 17.2%              | 46.05              |
| Sale of Assets                   | -                 | 300.00              | 500.00              | 60.0%              | -                  |
| Grant Funding                    | -                 | -                   | 25,000.00           | -                  | -                  |
| Total Revenues                   | <u>374,465.92</u> | <u>1,097,995.62</u> | <u>1,533,295.00</u> | <u>71.6%</u>       | <u>942,801.76</u>  |

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Six Months Ended June 30, 2022

|  | Current Year         |                   |                     | % of Annual Budget | Prior Year-to-Date |
|--|----------------------|-------------------|---------------------|--------------------|--------------------|
|  | Current Month        | Year to Date      | Annual Budget       |                    |                    |
| Expenditures                                 |                      |                   |                     |                    |                    |
| Salaries                                     | 42,650.86            | 228,043.80        | 517,588.00          | 44.1%              | 165,793.97         |
| Employer Social Security and Medicare        | 3,232.14             | 17,206.85         | 39,924.00           | 43.1%              | 11,689.44          |
| Health and Dental Insurance                  | 7,275.30             | 25,369.32         | 38,462.00           | 66.0%              | 12,764.57          |
| Retirement                                   | 10,179.43            | 63,824.91         | 78,259.00           | 81.6%              | 25,810.61          |
| Pre-Employment Expenses                      | -                    | 831.45            | 1,800.00            | 46.2%              | 689.43             |
| Insurance - Tort Liability                   | -                    | 13,736.00         | 12,000.00           | 114.5%             | 11,214.00          |
| Insurance - Fidelity Bond                    | -                    | 764.00            | 750.00              | 101.9%             | 764.00             |
| Insurance - Equipment                        | -                    | 14,992.62         | 13,250.00           | 113.2%             | 12,239.46          |
| Insurance - Worker's Compensation            | -                    | 349.00            | 3,000.00            | 11.6%              | 996.00             |
| Insurance - Auto Liability                   | -                    | 2,444.85          | 2,500.00            | 97.8%              | 2,215.34           |
| Professional Services - Audit                | 3,900.00             | 3,900.00          | 16,000.00           | 24.4%              | 14,000.00          |
| Professional Services - Accounting           | 1,339.09             | 6,954.15          | 14,000.00           | 49.7%              | 7,527.58           |
| Professional Services - Engineering          | -                    | 4,091.51          | 15,000.00           | 27.3%              | 2,470.00           |
| Professional Services - Legal                | 264.00               | 1,320.00          | 30,000.00           | 4.4%               | 660.10             |
| Professional Services - Other                | 6,153.33             | 15,093.27         | 43,000.00           | 35.1%              | 3,825.00           |
| Roadway Maintenance                          | -                    | 1,513.99          | 25,000.00           | 6.1%               | 1,558.93           |
| Equipment Maintenance                        | 1,814.48             | 22,442.90         | 39,000.00           | 57.5%              | 529.90             |
| Beach Maintenance                            | -                    | 3,259.53          | 4,000.00            | 81.5%              | 3,702.92           |
| Vehicle Maintenance                          | 1,049.32             | 2,163.37          | 2,000.00            | 108.2%             | 55.53              |
| Travel and Training                          | 650.00               | 1,250.00          | 15,000.00           | 8.3%               | 625.00             |
| Community Promotions                         | -                    | -                 | 7,500.00            | -                  | -                  |
| Office Supplies                              | 529.94               | 4,370.75          | 13,800.00           | 31.7%              | 3,412.89           |
| Postage                                      | 66.05                | 1,757.80          | 4,750.00            | 37.0%              | 1,986.17           |
| Planning and Zoning                          | 28.00                | 56.00             | 500.00              | 11.2%              | 164.24             |
| Printing                                     | 60.99                | 8,049.84          | 9,000.00            | 89.4%              | 5,366.21           |
| Utilities                                    | 2,590.85             | 9,715.32          | 26,750.00           | 36.3%              | 9,619.06           |
| Uniforms                                     | 235.00               | 235.00            | 4,050.00            | 5.8%               | -                  |
| Capital Expenditures                         | 12,449.21            | 43,907.17         | 175,000.00          | 25.1%              | -                  |
| Furniture and Equipment                      | 531.86               | 11,750.97         | 20,000.00           | 58.8%              | 381.48             |
| Telecommunication                            | 1,647.37             | 6,251.82          | 24,000.00           | 26.0%              | 7,004.97           |
| Emergency Telecommunication                  | -                    | 3,192.00          | 7,500.00            | 42.6%              | 948.00             |
| Council/Committee Expenditure                | 367.36               | 500.47            | 1,500.00            | 33.4%              | 1,233.77           |
| Memberships, Dues and Subscriptions          | 80.39                | 13,629.43         | 21,650.00           | 63.0%              | 13,553.74          |
| Website                                      | -                    | -                 | 700.00              | -                  | 549.36             |
| Equipment Rentals                            | 651.47               | 3,585.13          | 9,000.00            | 39.8%              | 3,629.03           |
| Advertising                                  | 963.20               | 4,528.90          | 12,200.00           | 37.1%              | 5,391.78           |
| Contingency                                  | 1,023.69             | 17,995.49         | 30,000.00           | 60.0%              | 598.13             |
| Bank Charges                                 | 1,513.57             | 3,657.68          | 1,950.00            | 187.6%             | 1,097.52           |
| Contracted Services - IT                     | -                    | 16,865.04         | 41,500.00           | 40.6%              | 12,136.16          |
| Contracted Services - Landscaping            | -                    | 16,389.13         | 6,500.00            | 252.1%             | 36,134.67          |
| Contracted Services - Other                  | 953.52               | 13,862.96         | 30,200.00           | 45.9%              | 14,294.17          |
| Election Expense                             | -                    | 3,227.50          | -                   | -                  | -                  |
| Vehicle Purchase Expenditures                | -                    | 39,000.00         | -                   | -                  | -                  |
| Court Expenditures                           | 75.00                | 5,390.89          | 8,750.00            | 61.6%              | 4,494.38           |
| Emergency Preparedness                       | 411.29               | 6,468.36          | 32,000.00           | 20.2%              | 16,152.98          |
| Special Events                               | -                    | 5,000.00          | 9,500.00            | 52.6%              | -                  |
| Total Expenditures                           | <u>102,686.71</u>    | <u>668,939.17</u> | <u>1,408,833.00</u> | <u>47.5%</u>       | <u>417,280.49</u>  |
| Excess of Revenues Over (Under) Expenditures | <u>\$ 271,779.21</u> | <u>429,056.45</u> | <u>124,462.00</u>   | <u>344.7%</u>      | <u>525,521.27</u>  |

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Six Months Ended June 30, 2022

|  | Current Year        |                   |                   | % of Annual<br>Budget | Prior Year-to-<br>Date |
|--|---------------------|-------------------|-------------------|-----------------------|------------------------|
|  | Current<br>Month    | Year to Date      | Annual Budget     |                       |                        |
| <b>Receipts to Be Used toward Restricted Fund Balances</b> |                     |                   |                   |                       |                        |
| State Accomodations Tax                                    |                     |                   |                   |                       |                        |
| Advertising & Promotion                                    | \$ -                | 14,694.89         | 100,500.00        | 14.6%                 | 13,606.08              |
| Tourism  | -                   | 31,838.92         | 217,750.00        | 14.6%                 | 29,479.83              |
| Interest Income  | 241.63              | 780.32            | 250.00            | 312.1%                | 118.73                 |
| Total State Accomodation Tax                               | <u>241.63</u>       | <u>47,314.13</u>  | <u>318,500.00</u> |                       | <u>43,204.64</u>       |
| County Accomodations Tax - Charleston                      |                     |                   |                   |                       |                        |
| Receipts   | -                   | 15,754.69         | 45,000.00         | 35.0%                 | -                      |
| Interest Income  | 47.49               | 124.34            | -                 | -                     | 4.29                   |
| Total County Accomodations Tax - Charleston                | <u>47.49</u>        | <u>15,879.03</u>  | <u>45,000.00</u>  |                       | <u>4.29</u>            |
| Alcohol Tax  |                     |                   |                   |                       |                        |
| Receipts   | -                   | 5,000.00          | 3,000.00          | 166.7%                | 3,000.00               |
| Interest Income  | 37.05               | 97.15             | 20.00             | 485.8%                | 19.00                  |
| Total Alcohol Tax  | <u>37.05</u>        | <u>5,097.15</u>   | <u>3,020.00</u>   |                       | <u>3,019.00</u>        |
| ARPA   |                     |                   |                   |                       |                        |
| Receipts   | -                   | -                 | 464,239.00        | -                     | -                      |
| Total ARPA   | <u>-</u>            | <u>-</u>          | <u>464,239.00</u> |                       | <u>-</u>               |
| Total Restricted Fund Receipts                             | <u>\$ 326.17</u>    | <u>68,290.31</u>  | <u>830,759.00</u> | <u>8.2%</u>           | <u>46,227.93</u>       |
| <b>Expenditures Used toward Restricted Fund Balances</b>   |                     |                   |                   |                       |                        |
| State Accomodations Tax - Advertising and Promotion        | -                   | 14,694.89         | 100,500.00        | 14.6%                 | 13,606.08              |
| State Accomodations Tax - Tourism                          | 71,517.35           | 109,126.79        | 215,000.00        | 50.8%                 | 82,541.71              |
| County A-Tax Expenditure                                   | -                   | 4,000.00          | 45,000.00         | 8.9%                  | 5,000.00               |
| Alcohol Tax Expense  | -                   | -                 | 10,000.00         | -                     | -                      |
| ARPA Expenses  | -                   | -                 | 464,239.00        | -                     | -                      |
| Total Used toward Restricted Funds                         | <u>\$ 71,517.35</u> | <u>127,821.68</u> | <u>834,739.00</u> | <u>15.3%</u>          | <u>101,147.79</u>      |
| <b>Receipts to Be Used toward Designated Fund Balances</b> |                     |                   |                   |                       |                        |
| Emergency Fund   |                     |                   |                   |                       |                        |
| Total Emergency Fund                                       | <u>-</u>            | <u>-</u>          | <u>-</u>          |                       | <u>-</u>               |
| Total Designated Fund Receipts                             | <u>\$ -</u>         | <u>-</u>          | <u>-</u>          | <u>-</u>              | <u>-</u>               |
| <b>Expenditures Used toward Designated Fund Balances</b>   |                     |                   |                   |                       |                        |
| Emergency Fund   | -                   | -                 | -                 | -                     | -                      |
| Capital Expenditures - Road and Drainage                   | -                   | 24,505.00         | 150,000.00        | 16.3%                 | 12,070.00              |
| Capital Expenditures - Town Facilities                     | 2,500.00            | 2,500.00          | 60,000.00         | 4.2%                  | -                      |
| Total Used toward Designated Funds                         | <u>\$ 2,500.00</u>  | <u>27,005.00</u>  | <u>210,000.00</u> | <u>12.9%</u>          | <u>12,070.00</u>       |

## **Supporting Schedules**

**TOWN OF SEABROOK ISLAND  
ACCOMODATIONS TAX  
FYE 12/31/2022**

| DATE   |   | DUE FROM<br>STATE | GENERAL<br>5% | ADVERT<br>30% | TOURISM<br>65% | TOTAL       |
|--------|---|-------------------|---------------|---------------|----------------|-------------|
|        | TOTALS 12/31/2021                       | 73,636.27         | -             | -             | 339,802.94     | 339,802.94  |
|        | AUDITORS' ADJUSTMENT                    |                   |               |               | -              | -           |
|        | ADJUSTED BEGINNING BALANCE              | 73,636.27         | -             | -             | 339,802.94     | 339,802.94  |
| Jan-22 | Interest Income                         |                   | -             | -             | 41.03          | 41.03       |
|        | TOTALS 1/31/2022                        | 73,636.27         | -             | -             | 339,843.97     | 339,843.97  |
| Feb-22 | Received from County                    | (73,636.27)       | -             | -             | -              | -           |
|        | Interest Income                         |                   |               |               | 40.61          | 40.61       |
|        | TOTALS 2/28/2022                        | -                 | -             | -             | 339,884.58     | 339,884.58  |
| Mar-22 | Ck# 7372 Pyro Shows East Coast, Inc.    |                   | -             | -             | (9,500.00)     | (9,500.00)  |
|        | Ck# 7386 Alan Fleming Tennis Tournament |                   |               |               | (15,000.00)    | (15,000.00) |
|        | Interest Income                         |                   |               |               | 86.17          | 86.17       |
|        | TOTALS 3/31/2022                        | -                 | -             | -             | 315,470.75     | 315,470.75  |
| Apr-22 | Received from County                    |                   | 2,449.15      | 14,694.89     | 31,838.92      | 48,982.96   |
|        | Transfer to General Fund                |                   | (2,449.15)    |               |                | (2,449.15)  |
|        | Ck# 7431 Chas Area Convention Center    |                   |               | (14,694.89)   |                | (14,694.89) |
|        | Interest Income                         |                   |               |               | 144.18         | 144.18      |
|        | TOTALS 4/30/2022                        | -                 | -             | -             | 347,453.85     | 347,453.85  |
| May-22 | Ck# 7453 Barrier Island Ocean Rescue    |                   | -             | -             | (12,071.00)    | (12,071.00) |
|        | Ck# 7463 Lowcountry Marine Mammal       |                   |               |               | (1,038.44)     | (1,038.44)  |
|        | Interest Income                         |                   |               |               | 226.70         | 226.70      |
|        | TOTALS 5/31/2022                        | -                 | -             | -             | 334,571.11     | 334,571.11  |
| Jun-22 | Ck# 7485 Barrier Island Ocean Rescue    |                   | -             | -             | (22,130.00)    | (22,130.00) |
|        | Ck# 7463 Lowcountry Marine Mammal       |                   |               |               | (1,103.35)     | (1,103.35)  |
|        | Ck# 7500 Barrier Island Ocean Rescue    |                   | -             | -             | (48,284.00)    | (48,284.00) |
|        | Interest Income                         |                   |               |               | 241.63         | 241.63      |
|        | TOTALS 6/30/2022                        | -                 | -             | -             | 263,295.39     | 263,295.39  |

**TOWN OF SEABROOK ISLAND  
CHARLESTON COUNTY ACCOMODATIONS TAX  
FYE 12/31/2022**

| DATE   |                                    | DUE FROM<br>COUNTY | REVENUES  | EXPENDITURES | TOTAL      |
|--------|------------------------------------|--------------------|-----------|--------------|------------|
|        | TOTALS 12/31/2021                  | -                  |           | -            | 39,865.91  |
|        | ADJUSTMENT TO ESTIMATE             |                    | -         |              | -          |
|        | ADJUSTED BEGINNING BALANCE         | -                  | -         | -            | 39,865.91  |
| Jan-22 | Interest Income                    | -                  | 4.81      | -            | 4.81       |
|        | TOTALS 1/31/2022                   | -                  | 4.81      | -            | 39,870.72  |
| Feb-22 | Interest Income                    | -                  | 4.76      | -            | 4.76       |
|        | TOTALS 2/28/2022                   | -                  | 9.57      | -            | 39,875.48  |
| Mar-22 | Received from County               | -                  | 2,612.58  | -            | 2,612.58   |
|        | Interest Income                    |                    | 11.61     |              | 11.61      |
|        | TOTALS 3/31/2022                   | -                  | 2,633.76  | -            | 42,499.67  |
| Apr-22 | Received from County               | -                  | 7,229.70  | -            | 7,229.70   |
|        | Interest Income                    |                    | 20.64     |              | 20.64      |
|        | TOTALS 4/30/2022                   | -                  | 9,884.10  | -            | 49,750.01  |
| May-22 | Received from County               | -                  | 5,912.41  | -            | 5,912.41   |
|        | Ck# 7450 Innovative Event Services |                    |           | (4,000.00)   | (4,000.00) |
|        | Interest Income                    |                    | 35.03     |              | 35.03      |
|        | TOTALS 5/31/2022                   | -                  | 15,831.54 | (4,000.00)   | 51,697.45  |
| Jun-22 | Interest Income                    | -                  | 47.49     | -            | 47.49      |
|        | TOTALS 6/30/2022                   | -                  | 15,879.03 | (4,000.00)   | 51,744.94  |

**TOWN OF SEABROOK ISLAND  
 MISCELLANEOUS RESTRICTED FUNDS  
 FYE 12/31/2022**

| <b>DATE</b> |                            | <b>Alcohol Tax</b> | <b>American<br/>Rescue Plan Act<br/>(ARPA)</b> |
|-------------|----------------------------|--------------------|--|
|             | TOTALS 12/31/2021          | 35,277.44          | -  |
|             | AUDITORS' ADJUSTMENT       | -                  | -  |
|             | ADJUSTED BEGINNING BALANCE | <u>35,277.44</u>   | <u>-</u>                                       |
| Jan-22      | Interest Income            | 4.26               | -  |
|             | TOTALS 1/31/2022           | <u>35,281.70</u>   | <u>-</u>                                       |
| Feb-22      | Interest Income            | 4.22               | -  |
|             | TOTALS 2/28/2022           | <u>35,285.92</u>   | <u>-</u>                                       |
| Mar-22      | Interest Income            | 9.64               | -  |
|             | TOTALS 3/31/2022           | <u>35,295.56</u>   | <u>-</u>                                       |
| Apr-22      | Interest Income            | 14.65              | -  |
|             | TOTALS 4/30/2022           | <u>35,310.21</u>   | <u>-</u>                                       |
| May-22      | Received from state        | 5,000.00           | -  |
|             | Interest Income            | 27.33              | -  |
|             | TOTALS 5/31/2022           | <u>40,337.54</u>   | <u>-</u>                                       |
| Jun-22      | Interest Income            | 37.05              | -  |
|             | TOTALS 6/30/2022           | <u>40,374.59</u>   | <u>-</u>                                       |

**TOWN OF SEABROOK ISLAND  
MISCELLANEOUS DESIGNATED FUNDS  
FYE 12/31/2022**

| DATE  | Emergency           | Road and Drainage | Town Facilities   | Vehicle Replacement Fund |
|---|---------------------|-------------------|-------------------|--------------------------|
| TOTALS 12/31/2021                             | 2,120,639.30        | 594,357.22        | 250,000.00        | 64,000.00                |
| AUDITORS' ADJUSTMENT                          | -                   | -                 | -                 | -                        |
| ADJUSTED BEGINNING BALANCE                    | <u>2,120,639.30</u> | <u>594,357.22</u> | <u>250,000.00</u> | <u>64,000.00</u>         |
| Jan-22 Ck# 7331 - ESP Associates, Inc.        | -                   | (3,480.00)        | -                 | -                        |
| TOTALS 1/31/2022                              | <u>2,120,639.30</u> | <u>590,877.22</u> | <u>250,000.00</u> | <u>64,000.00</u>         |
| Feb-22 Ck# 7363 - ESP Associates, Inc.        | -                   | (1,485.00)        | -                 | -                        |
| Ck# 7364 - ESP Associates, Inc.               | -                   | (10,750.00)       | -                 | -                        |
| TOTALS 2/28/2022                              | <u>2,120,639.30</u> | <u>578,642.22</u> | <u>250,000.00</u> | <u>64,000.00</u>         |
| Mar-22 No Activity                            | -                   | -                 | -                 | -                        |
| TOTALS 3/31/2022                              | <u>2,120,639.30</u> | <u>578,642.22</u> | <u>250,000.00</u> | <u>64,000.00</u>         |
| Apr-22 Ck# 7416 - ESP Associates, Inc.        | -                   | (3,735.00)        | -                 | -                        |
| Ck# 7423 Hendrick Lexus Charleston            | -                   | -                 | -                 | (36,500.00)              |
| Ck# 7434 Truist Bank                          | -                   | -                 | -                 | (2,500.00)               |
| Ck# 7435 - ESP Associates, Inc.               | -                   | (4,530.00)        | -                 | -                        |
| TOTALS 4/30/2022                              | <u>2,120,639.30</u> | <u>570,377.22</u> | <u>250,000.00</u> | <u>25,000.00</u>         |
| May-22 Ck# 7470 - ESP Associates, Inc.        | -                   | (525.00)          | -                 | -                        |
| TOTALS 5/31/2022                              | <u>2,120,639.30</u> | <u>569,852.22</u> | <u>250,000.00</u> | <u>25,000.00</u>         |
| Jun-22 Ck# 7495 - Michael E Karamus Architect | -                   | -                 | (2,500.00)        | -                        |
| TOTALS 6/30/2022                              | <u>2,120,639.30</u> | <u>569,852.22</u> | <u>247,500.00</u> | <u>25,000.00</u>         |



**TOWN OF SEABROOK ISLAND**

**RESOLUTION NO. 2022-33**

**ADOPTED \_\_\_\_\_**

**A RESOLUTION TO APPOINT AND COMMISSION MALIA BORG AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY AND GENERAL WELFARE FOR THE TOWN OF SEABROOK ISLAND**

**WHEREAS**, the Seabrook Island Town Council, in the exercise of its general police power, is empowered to protect the health and safety of residents and visitors of the Town; and

**WHEREAS**, the Seabrook Island Town Council is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as may be necessary for the proper security, general welfare, and convenience of the Town; and

**WHEREAS**, pursuant to Sec. 18-2 of the Town Code, the Mayor of Seabrook Island has recommended the appointment of Malia Borg as a Code Enforcement Officer of the Town;

**NOW, THEREFORE, BE IT RESOLVED** that Malia Borg is hereby appointed and commissioned as a Code Enforcement Officer of the Town of Seabrook Island for the purpose of providing for the proper security, general welfare, and convenience of the Town, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this Town, including the enforcement of the Town's beach regulations and restrictions, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended.

**BE IT FURTHER RESOLVED** that this appointment shall remain in effect until the earlier of 1) March 31, 2023; 2) The termination of the contract between the Town of Seabrook Island and Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island; or 3) at such time as Malia Borg is no longer employed by Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island.

**SIGNED AND SEALED** this \_\_\_\_ day of \_\_\_\_\_, 2022, having been duly adopted by the Town Council for the Town of Seabrook Island on the \_\_\_\_ day of \_\_\_\_\_, 2022.

Signed: \_\_\_\_\_  
John Gregg, Mayor

Witness: \_\_\_\_\_  
Katharine E. Watkins, Town Clerk

**TOWN OF SEABROOK ISLAND**

**RESOLUTION NO. 2022-34**

**ADOPTED \_\_\_\_\_**

**A RESOLUTION TO APPOINT AND COMMISSION TYLER BROOKS AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY AND GENERAL WELFARE FOR THE TOWN OF SEABROOK ISLAND**

**WHEREAS**, the Seabrook Island Town Council, in the exercise of its general police power, is empowered to protect the health and safety of residents and visitors of the Town; and

**WHEREAS**, the Seabrook Island Town Council is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as may be necessary for the proper security, general welfare, and convenience of the Town; and

**WHEREAS**, pursuant to Sec. 18-2 of the Town Code, the Mayor of Seabrook Island has recommended the appointment of Tyler Brooks as a Code Enforcement Officer of the Town;

**NOW, THEREFORE, BE IT RESOLVED** that Tyler Brooks is hereby appointed and commissioned as a Code Enforcement Officer of the Town of Seabrook Island for the purpose of providing for the proper security, general welfare, and convenience of the Town, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this Town, including the enforcement of the Town's beach regulations and restrictions, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended.

**BE IT FURTHER RESOLVED** that this appointment shall remain in effect until the earlier of 1) March 31, 2023; 2) The termination of the contract between the Town of Seabrook Island and Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island; or 3) at such time as Tyler Brooks is no longer employed by Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island.

**SIGNED AND SEALED** this \_\_\_\_ day of \_\_\_\_\_, 2022, having been duly adopted by the Town Council for the Town of Seabrook Island on the \_\_\_\_ day of \_\_\_\_\_, 2022.

Signed: \_\_\_\_\_  
John Gregg, Mayor

Witness: \_\_\_\_\_  
Katharine E. Watkins, Town Clerk

**TOWN OF SEABROOK ISLAND**

**RESOLUTION NO. 2022-35**

**ADOPTED \_\_\_\_\_**

**A RESOLUTION TO APPOINT AND COMMISSION NOAH BUTLER AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY AND GENERAL WELFARE FOR THE TOWN OF SEABROOK ISLAND**

**WHEREAS**, the Seabrook Island Town Council, in the exercise of its general police power, is empowered to protect the health and safety of residents and visitors of the Town; and

**WHEREAS**, the Seabrook Island Town Council is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as may be necessary for the proper security, general welfare, and convenience of the Town; and

**WHEREAS**, pursuant to Sec. 18-2 of the Town Code, the Mayor of Seabrook Island has recommended the appointment of Noah Butler as a Code Enforcement Officer of the Town;

**NOW, THEREFORE, BE IT RESOLVED** that Noah Butler is hereby appointed and commissioned as a Code Enforcement Officer of the Town of Seabrook Island for the purpose of providing for the proper security, general welfare, and convenience of the Town, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this Town, including the enforcement of the Town's beach regulations and restrictions, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended.

**BE IT FURTHER RESOLVED** that this appointment shall remain in effect until the earlier of 1) March 31, 2023; 2) The termination of the contract between the Town of Seabrook Island and Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island; or 3) at such time as Noah Butler is no longer employed by Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island.

**SIGNED AND SEALED** this \_\_\_\_ day of \_\_\_\_\_, 2022, having been duly adopted by the Town Council for the Town of Seabrook Island on the \_\_\_\_ day of \_\_\_\_\_, 2022.

Signed: \_\_\_\_\_  
John Gregg, Mayor

Witness: \_\_\_\_\_  
Katharine E. Watkins, Town Clerk

**TOWN OF SEABROOK ISLAND**

**RESOLUTION NO. 2022-36**

**ADOPTED \_\_\_\_\_**

**A RESOLUTION TO APPOINT AND COMMISSION KENNEDY DREW AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY AND GENERAL WELFARE FOR THE TOWN OF SEABROOK ISLAND**

**WHEREAS**, the Seabrook Island Town Council, in the exercise of its general police power, is empowered to protect the health and safety of residents and visitors of the Town; and

**WHEREAS**, the Seabrook Island Town Council is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as may be necessary for the proper security, general welfare, and convenience of the Town; and

**WHEREAS**, pursuant to Sec. 18-2 of the Town Code, the Mayor of Seabrook Island has recommended the appointment of Kennedy Drew as a Code Enforcement Officer of the Town;

**NOW, THEREFORE, BE IT RESOLVED** that Kennedy Drew is hereby appointed and commissioned as a Code Enforcement Officer of the Town of Seabrook Island for the purpose of providing for the proper security, general welfare, and convenience of the Town, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this Town, including the enforcement of the Town's beach regulations and restrictions, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended.

**BE IT FURTHER RESOLVED** that this appointment shall remain in effect until the earlier of 1) March 31, 2023; 2) The termination of the contract between the Town of Seabrook Island and Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island; or 3) at such time as Kennedy Drew is no longer employed by Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island.

**SIGNED AND SEALED** this \_\_\_\_ day of \_\_\_\_\_, 2022, having been duly adopted by the Town Council for the Town of Seabrook Island on the \_\_\_\_ day of \_\_\_\_\_, 2022.

Signed: \_\_\_\_\_  
John Gregg, Mayor

Witness: \_\_\_\_\_  
Katharine E. Watkins, Town Clerk