

TOWN OF SEABROOK ISLAND

Town Council Meeting
July 26, 2022 – 2:30 PM

[Watch Live Stream \(YouTube\)](#)



MINUTES

1. Call to Order – Roll Call – Freedom of Information – Pledge of Allegiance

Mayor Gregg called the July 26, 2022, Town Council Regular Meeting to order at 2:30PM. Councilwomen Finke and Fox, Councilmen Goldstein and Kortvelesy, Town Administrator Cronin, Zoning Administrator Newman, and Town Clerk Watkins participated in the meeting. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the Freedom of Information Act had been met.

2. Approval of Minutes:

- Town Council Regular Meeting Minutes – June 28, 2022
- Town Council Work Session Meeting Minutes – July 12, 2022

Councilwoman Finke moved to approve the previous meeting minutes of June 28th; Councilwoman Fox seconded. All voted in favor.

The previous meeting minutes of June 28th were approved.

Councilwoman Finke moved to approve the previous meeting minutes of July 12th; Councilman Kortvelesy seconded. All voted in favor.

The previous meeting minutes of July 12th were approved.

3. Presentations:

- Mauldin & Jenkins – David Irwin: Presentation of the 2021 Annual Audit

David Irwin from Mauldin & Jenkins presented the results of the 2021 Annual Audit for the Town of Seabrook Island.

4. Public Hearing Items:

None.

5. Citizens Comments:

Town Clerk Watkins listed the individuals who submitted public comments prior to the meeting.

A copy of the comments is available with these minutes and upon request.

6. Reports of Town Boards, Commissions, and Committees:

- **Advisory Committees**

- Community Promotions and Engagement Committee

Councilwoman Fox summarized the recent communications from the Town and the radio test at Town Hall.

Councilwoman Fox noted the Community Promotions Committee meeting will be on July 28th.

Councilwoman Fox reminded all the Chow Town Food Truck Rodeo on July 27th and the last one will be on August 10th.

- Environment and Wildlife Committee

Councilwoman Finke noted there was no Environment and Wildlife Committee meeting in July and the next meeting date will be on August 11th.

- Public Safety Committee

Councilman Kortvelesy summarized the Public Safety Committee Meeting on July 19th and noted the next Disaster Recovery Council (DRC) Meeting will be on August 16th.

- Public Works Committee

Councilman Goldstein noted there was no Public Works Committee Meeting in July, and the next meeting date will be on August 1st.

A discussion was had on the flooding created by the development of Sea Fields on Seabrook Island Road and the agreement with regards to the development.

- **Special Committees**

None.

- **Ad Hoc Committees**

None.

- **Board of Zoning Appeals**

None.

- **Planning Commission**

None.

- **State Accommodations Tax Advisory Committee**

A discussion was had on the vacancy on the State Accommodations Tax Advisory Committee and the requirements for filling that vacancy.

- **Utility Commission**

Commissioner Vancini summarized the Utility Commission meeting of July 20th, June and Year to Date financials, water usage, filing for two grants through SCIIP, and the resignation of Commissioner Vancini.

7. Reports Town Officers:

- **Mayor**

- Update from Discussion with Seabrook Island Property Owner's Association (SIPOA) and Seabrook Island Club (SIC) Leadership

Mayor Gregg summarized an informal discussion had on July 21 about a project for improvements to the existing viewing platform and access near SIPOA's boardwalk 8. It was noted that the club is reviewing their membership policies, particularly for resident members relocating to Seafields.

- Update concerning Town's CRS Re-certification

Mayor Gregg noted that on July 22 the Town submitted its Community Rating System certification material and that annual re-certification is necessary for residents to receive discounts on flood insurance premiums.

- Update concerning Town Attorney's Fees

Mayor Gregg noted the approval of a requested rate increase from Stephen Brown the Town Attorney. Mayor Gregg added there has not been a rate increase since 2006.

- Mayor Gregg noted there will be a call with Charleston County Emergency Management regarding COVID 19 pandemic on July 27th.

- **Town Administrator**

- Update of meeting with Berkeley Electric Coop regarding the placement of electric vehicle charging stations at Town Hall

Town Administrator Cronin summarized a meeting with Berkeley Electric Coop for the placement of electric vehicle charging stations at Town Hall.

A discussion was had on the timeline of the installation of the charging stations.

- Update on licensing, permitting and code enforcement software

Town Administrator Cronin summarized the status of obtaining a new licensing, permitting, and code enforcement software; and noted staff will make a recommendation by August Town Council meeting.

- Upcoming Pre-Budget Workshop: August 4, 2022 @ 1:00 PM

Town Administrator Cronin reminded Council of the upcoming Pre-Budget Workshop on August 4th at 1:00PM.

- Information items:

Town Administrator Cronin summarized a kickoff meeting had with the architect about the Town Hall Garage.

Town Administrator Cronin noted there will be a meeting with the Sea Fields developers on Friday to discuss drainage and road issues.

Town Administrator Cronin added the Town has received three jury trial requests, which would be the first jury trials had since the Tow was founded and summarized the process.

- **Town Clerk/Treasurer**

- Report of Financials for the Month of June 2022

Ms. Watkins summarized the financials for June as follows:

- Total fund balance ending on June 30, 2022, was \$7,358,695 an amount about \$1,242,342 more than the balance as of June 30, 2021.
- Unrestricted revenue for June totaled \$374,466, and unrestricted revenue for the year totaled \$1,097,996, representing about 71.6% for the 2022 annual budget and being about \$610,493 more than for the same period in 2021.
- Expenditures for June totaled \$102,687, and expenditures for the year totaled \$668,939 which is 47.5% of the 2022 annual budget.
- Expenditures for the year were about \$251,659 more compared to the same period of 2021.
- Excess of revenues over expenditures was \$271,779 for June and excess of revenues over expenditures was \$429,056 for the year compared to an excess of revenue over expenditures of about \$231,068 as of June 30, 2021, reflecting the increase in revenues in the period this year as compared last years.

- Accommodations Tax Applications Available and Due on August 8th

Ms. Watkins reminded all the Accommodations Tax (ATAX) Applications are available on the Town's website and are due by August 8th at 12:00PM.

- **Town Attorney**

None.

- **Zoning Administrator**

Zoning Administrator Newman updated Council on the enforcement of trash can violations and summarized a meeting had with SIPOA with regards to these violations.

Zoning Administrator Newman summarized the number of trash can violations, and code enforcement reported since the Town Council Work Session on July 12th.

Zoning Administrator Newman updated Council on upcoming projects within the Town of Seabrook Island.

A discussion was had on the timeline for the annexation request on Andell Tract next to Bohicket Marina.

A discussion was had on enforcement of trash can violations and the difference between the Town's enforcement and SIPOA.

A discussion was had on the amount of beach trash picked up.

8. Ordinances for Second Reading:

None.

9. Ordinances for First Reading:

None.

10. Other Action Items:

- Resolution 2022-33 through 36: Resolutions to appoint and commission multiple code enforcement officers for the proper security and general welfare for the Town of Seabrook Island (Beach Patrol)

Town Administrator Cronin summarized Resolutions 2022-33 through 36 to add additional Beach Patrol Code Enforcement Officers.

Councilwoman Finke moved to approve Resolutions 2022-33 through 36; Councilwoman Fox seconded. All voted in favor.

Resolutions 2022-33 through 36 were approved.

11. Items for Information or Discussion:

None.

12. Citizen Comments:

None.

13. Council Comments

None.

14. Adjournment

Councilwoman Finke moved to adjourn the meeting; Councilwoman Fox seconded. All voted in favor.

The meeting adjourned at 4:08PM.

Date: July 29, 2022

Prepared by: *Katharine E. Watkins*
Town Clerk/Treasurer