

TOWN OF SEABROOK ISLAND

Town Council – Joint Meeting & Work Session

September 13, 2022 – 1:00PM

Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



[Watch Live Stream \(YouTube\)](#)

Virtual Participation: Individuals who wish to participate in the meeting via Zoom may call (843) 768-9121 or email kwatkins@townofseabrookisland.org for log-in information prior to the meeting.

AGENDA

JOINT MEETING WITH ATAX ADVISORY BOARD

- Presentation from Explore Charleston (Charleston Area Visitors Convention Bureau)

WORK SESSION

Call to Order – Roll Call – Freedom of Information

Mayor John Gregg

- CRHMP Notification to Council

Town Council Members:

- Jeri Finke
- Patricia Fox
- Barry Goldstein
- Dan Kortvelesy

Town Administrator Joe Cronin

- Review and Discussion of Beach Patrol Options for FY 2023
- Review and Discussion of Draft Development Standards Ordinance (DSO) Fee Schedule
- Discussion of Local Accommodations Tax (1%)
- Discussion of Proposed Amendments to the Berkeley Electric Cooperative (BEC) Franchise Agreement

Adjourn

Charleston Area Convention & Visitors Bureau FY 2021/22 Program of Work BUDGET		
		Seabrook Island
DESTINATION MARKETING		
Destination Marketing has one goal: promote the Charleston area as the country's premier overnight destination. In developing and implementing Explore Charleston programs we ask ourselves how will this expenditure generate an overnight visitor. All area tourism economic activity flows from overnight visitation.		\$ 44,583.92
Our marketing strategy has layered advertising mediums that are constantly evolving. Innovative electronic promotions are integral, yet print publications continue to be relevant.		
Depending on the campaign, radio, television, and billboard advertising may be utilized and direct mail may be employed.		
Titles in our media plan for FY 21/22 include AFAR, Better Homes & Gardens, Conde'Nast Traveler, Essence Magazine, Garden & Gun, Midwest Living, Smithsonian Magazine, Southern Living, Travel & Leisure, and Western NC Magazine. Bon Appetit, Food Network, Food & Wine and various AAA publications are also in our paid media schedule. Wedding specific advertising placements are planned with The Knot, Heart of North Carolina and Grace Ormonde.		
Marketing plans support our important group sales initiatives through placements with CONNECT and Northstar Meetings Magazine. Active involvement through Virtuoso and Signature Travel Network are also important pieces of our promotional strategy in getting these exclusive and highly-sought-after travel advisors to recommend our area to avid travelers.		
Annual publications created in-house for promotion through response pieces include: Charleston Area Visitors Guide, Charleston Area Wedding Guide and the Charleston Area Destination Planning Guide for group business.		
Explorecharleston.com and CharlestonAreaBeaches.com are cornerstones in Explore Charleston's promotional efforts. We develop other sites that correspond to the printed publications mentioned above, and sites are updated for content and creative daily.		
A robust social media presence is critical to support promotional campaigns and reach a diverse audience. Our team creates inspiring, customized editorial content for Instagram, Facebook, Twitter, Youtube and Pinterest, as well as our charlestonly.com/blog. Explore Charleston has garnered hundreds of thousands of followers from across the world and consistently outperforms industry averages for audience engagement.		
All creative is developed in-house to protect the brand of the Charleston area and its islands. Ongoing investments in photography, videography, and written content keep the message fresh, and ensure complementary voice and aesthetic.		
All of our advertising is based on solid, current tourism research. Research is expensive and necessary in making sound advertising decisions. Various sources are utilized, to include Destinations International, US Travel, Key Data, TravelClick, Datafy, and Smith Travel Research.		
Locally, our paid partnership with the Office of Tourism Analysis in the Business Department at the College of Charleston has proved invaluable in ensuring our ability to compile and analyze our key performance metrics. The College plays an integral role in capturing and collecting data as well.		
Improved and increased air service into Charleston International (CHS) continues to be a major focus for Explore Charleston. Working with Southwest, JetBlue, Alaska Airlines, Breeze Airways and our legacy carriers expands access to and from the region.		
Over 4.8 million people traveled through our airport in 2019 and passenger volume was trending higher prior to Covid-19. This effort is essential to keep ticket prices affordable through CHS so that we can continue to expand direct fly markets, strengthen tourism, and support regional economic development opportunities.		
MEDIA RELATIONS		
Media Relations and communications about the Charleston area are critical components of the promotion of our community.		\$ 7,254.03
Relationship development is key in these efforts as we work with travel writers, editorial boards and other journalists to promote the Charleston experience through earned media.		
Creating unique and engaging itineraries for media visiting the region is essential in telling the Charleston area's story. Writers want new ideas and opportunities to continue producing fresh material for their readers.		
Robust photo and video libraries are updated regularly to ensure content is current and relevant. This is essential as we work to assist journalists and broadcasters in telling their stories about our community. A picture is worth a thousand words.		
Paid advertorial opportunities through D Weddings and Hearst publications are planned. Taking an advertorial approach complements our efforts because it appears editorial in nature, yet we are able to control the content.		
Business development through media relations powerhouse Lou Hammond Group continues to prove beneficial in attracting new journalists to our community.		
Other development channels for our media team include activity through the Society of American Travel Writers, the Public Relations Society of America, the US Travel Association, and the British Guild of Travel Writers. These groups provide tangible opportunities to interact with media that we might not otherwise engage.		
GROUP SALES		
Multiple sales initiatives are intended to bring group business to Charleston County.		\$ 13,320.01
Over 39 vetted tradeshow, solely focused on lodging "fits" for our area such as corporate sales, association, government and incentive business, national and international tour operators, weddings, and SMERF (social, military, educational, religious, fraternal) markets.		

Charleston Area Convention & Visitors Bureau	
FY 2021/22 Program of Work BUDGET	
	Seabrook Island
Sports initiatives - both participant and spectator - are also crucial to group business, filling competition venues and hotel rooms countywide. Whether it's a large event like the PGA Championship or Volvo Car Open; or traveling team sports such as soccer clubs, gymnastics competitions, volleyball tournaments, etc. the cumulative effect is significant.	
Promotion of area businesses that can service our convention / group business is an important piece of group promotion. Once a group has booked its accommodations, they then look for meeting venue, dining and tour options.	
Sales training for our industry partners is part of our programming. A meeting planner must first be sold on our destination, rather than a hotel, so it's important that hotel and venue sales staff can speak knowledgeably about Charleston County.	
VISITOR SERVICES	
Explore Charleston operates four area visitor centers - downtown Charleston, Kiawah Island, Mount Pleasant, North Charleston).	\$ 10,943.94
Daily responsibilities include information distribution, providing directions, assistance in visit planning, access to public facilities and general promotion of our community.	
Area tours are booked through our centers, spreading economic benefit to regional businesses.	
Last minute, same-day hotel rooms are also booked through the centers as our lodging partners look to book the day's remaining inventory.	
Visitor Services also serve large groups that come to the Charleston area by setting up mini visitor centers to help distribute the same information that can be found in our "official" facilities.	
Visitor Information SUPPORT	
Serving visitors and callers via our 1-800 phone lines and digital chat platforms are integral to our marketing efforts. Ads are placed, articles are published, and our phone lines ring in response.	\$ 2,474.90
Our Visitor Inquiry Service (VIS) operators also serve a pivotal role during times of crisis, whether it is a weather event such as a hurricane, or more recently, the Covid-19 pandemic. VIS operators play a critically important role by gathering and disseminating the most current information to potential travelers to our community.	
Total Expenditure Applied to Municipality	\$ 78,576.79
Total Atax Budgeted to Receive per Municipality	\$ 62,178.00
Difference	\$ 16,398.79

Charleston Area Convention & Visitors Bureau / Explore Charleston		
FY 2022/23 Program of Work BUDGET		
	<u>Atax Eligible CVB Expenditures</u>	<u>Attributable to Seabrook Is</u>
Total Atax Budgeted (Revenue)	\$8,286,000	\$101,000
Total Atax Eligible Expenditures Applied to Municipality (Expense)	\$10,769,114	\$131,383
<i>DESTINATION MARKETING:</i>		
Destination Marketing has one goal: promote our community as the country's premier overnight destination. In developing and implementing Explore Charleston programs we ask ourselves "How will this expenditure generate an overnight visitor?" All area tourism economic activity flows from creating overnight visitation.	\$6,114,201	\$74,593
<i>The CVB does not pay an outside advertising agency; we have an in-house marketing team that negotiates all ad buys at agency rates with significant economies of scale.</i>		
All creative is developed in-house to protect "the brand" of our community. Ongoing investments in photography, videography, and written content keep the message fresh, and ensure complementary voice and aesthetic.		
<i>Our marketing strategy has layered advertising mediums that are constantly evolving. Innovative electronic promotions are integral, yet print still has relevance.</i>		
Depending on the campaign, online digital, print, radio, television, OTT streaming and billboard advertising may be utilized and direct mail may be employed.		
<i>Titles in our media plan for FY 22/23 include AAA World (DC, MD, VA, DE, OH, KY), AAA Living (GA, TN, SC, NC), AAA Magazine (Ohio), Your AAA Spring 2023, Bon Appetit, Conde'Nast Traveler, SC Vacation Guide. Wedding specific advertising placements are planned with The Knot, Heart of North Carolina Weddings, and Bridal Guide. (*See Destination Specific grant below for additional titles.)</i>		
Marketing plans support our important group sales initiatives through placements with CONNECT and Northstar Meetings Magazine. Active involvement through Virtuoso and Signature Travel Network are also important pieces of our promotional strategy in getting these exclusive and highly-sought-after travel advisors to recommend our area to avid travelers.		
<i>Annual publications created in-house for promotion through response pieces include: Charleston Area Visitors Guide, Charleston Area Golf Guide, Charleston Area Wedding Guide and the Charleston Area Destination Planning Guide for group business.</i>		
We employ a full-service mail team to distribute our materials at bulk rate, producing a savings that makes the mail center self-sufficient.		
<i>Explorecharleston.com and CharlestonAreaBeaches.com are cornerstones in Explore Charleston's promotional efforts. We develop other sites that correspond to the printed publications mentioned above, and sites are updated for content and creative daily.</i>		
Constant investment in Google ad words is essential to keeping our websites at the top of potential traveler online searches. Contracts with JackRabbit Systems provide the booking referral engine behind our websites that lead to direct business.		
<i>A robust social media presence and social media campaign spend is critical to support promotional campaigns and reach a diverse online audience. Our team creates inspiring, customized editorial content for Instagram, Facebook, Twitter, Youtube, Pinterest, LinkedIn, TikTok, as well as our charlestononly.com/blog. Explore Charleston has garnered hundreds of thousands of followers from across the world and consistently outperforms industry averages for audience engagement.</i>		

Charleston Area Convention & Visitors Bureau / Explore Charleston		
FY 2022/23 Program of Work BUDGET		
	<u>Atax Eligible CVB Expenditures</u>	<u>Attributable to Seabrook Is</u>
All of our advertising is based on solid, current tourism research. Research is expensive and necessary in making sound advertising decisions. Various sources are utilized, to include Destinations International, US Travel, Key Data, TravelClick, Datafy, Knowland, and Smith Travel Research.		
Locally, our paid partnership with the Office of Tourism Analysis in the Business Department at the College of Charleston proves invaluable in ensuring our ability to compile and analyze our key performance metrics. The College plays an integral role in capturing and collecting data as well.		
MEDIA RELATIONS:		
Media Relations and communications about the Charleston area are critical components in the promotion of our community.	\$1,278,872	\$15,602
Relationship development is key in these efforts as we work with travel writers, editorial boards and other journalists to promote the Charleston experience through earned media.		
Creating unique and engaging itineraries for media visiting the region is essential in telling our area's story. Writers want new ideas and opportunities to continue producing fresh material for their readers.		
Robust photo and video libraries are updated regularly to ensure content is current and relevant. This is essential as we work to assist journalists and broadcasters in telling their stories about our community. A picture is worth a thousand words, and a video even more.		
Paid advertorial opportunities through Town & Country, Veranda and D Weddings are planned. Taking an advertorial approach complements our efforts because it appears editorial in nature, yet we are able to control the content.		
Business development through media relations powerhouse Lou Hammond Group continues to prove beneficial in attracting new journalists to our community. Engagements with other media outlets, specifically those in the New York market, continue to be essential to our efforts.		
Other development channels for our media team include activity through the Society of American Travel Writers, the Public Relations Society of America, National Association of Black Journalists, the US Travel Association, and the British Guild of Travel Writers. These groups provide in-person opportunities to interact with media that we might not otherwise engage.		
A blogger tour is planned to offer insight into Charleston area travel through the eyes of some of the top travel bloggers in the country.		
Film projects are planned to provide exposure for our community through PBS' Travel with Darley, Maker's Way, and the Today Show. A blogger tour is planned to offer insight into travel through the eyes of some of the top travel bloggers in the country.		
Clipping service contracts through Burrelles Luce and News Exposure allow our team to track media mentions and perform ROI to determine our most engaging writers and journalists.		
GROUP SALES:		
Mutliple sales initiatives are intended to bring group business to our community.	\$1,637,160	\$19,973
Over 30 vetted tradeshows, solely focused on lodging "fits" for our area such as corporate sales, association, government and incentive business, national and international tour operators, weddings, and SMERF (social, military, educational, religious, fraternal) markets.		

Charleston Area Convention & Visitors Bureau / Explore Charleston		
FY 2022/23 Program of Work BUDGET		
	<u>Atax Eligible CVB Expenditures</u>	<u>Attributable to Seabrook Is</u>
These events are scheduled to generate group business for our industry: American Bus Association, International PowWow, National Tour Association, Regional Motorcoach Association, Travel South, Travel South International, Association Executives of NC, GA Society of Association Executives, MPI - Carolinas, SC Society of Association Executives, TN Society of Association Executives, VA Society of Association Executives, ADTravel, Council of Engineering / Scientific Society Executives, GovTravels, Military Reunion Network, Society of Government Meeting Planners, Professional Conference Managers, American Society of Association Executives, CONNECT, Holiday Showcase Chicago, IMEX, Meeting Planners International, Luxury Meetings Summit, Luxury Travel Industry, Northstar Meetings, Society of Incentive and Travel Executives, Superbowl of Knowledge, International Luxury Travel Market, Signature Travel, Virtuoso, and regional bridal shows.		
<i>Sports initiatives - both participant and spectator - are also crucial to group business, filling competition venues and hotel rooms countywide. Whether it's a large event like the PGA Championship or Credit One Open, or traveling team sports such as soccer clubs, gymnastics competitions, volleyball tournaments, etc. the cumulative effect is significant. Shows in our line up include the Sports Events & Tourism Association, SC Sports Alliance, SPORTS Relationship Conference, TEAMS Tradeshow, and US Sports Congress to seek sports group business for our community.</i>		
Promotion of area businesses that can service our convention / group business is an important piece of group promotion. Once a group has booked its accommodations, they then look for meeting venue, dining and tour options.		
VISITOR SERVICES:		
Explore Charleston operates four area visitor centers - downtown Charleston, Kiawah Island, Mount Pleasant, North Charleston.	\$1,491,921	\$18,201
<i>Daily responsibilities include information distribution, providing directions, assistance in visit planning, access to public facilities and general promotion of our community.</i>		
Area tours are booked through our centers, spreading economic benefit to regional businesses.		
<i>Last minute, same-day hotel rooms are also booked through the centers as our lodging partners look to book the day's remaining inventory.</i>		
Visitor Services also serve large groups that come to the Charleston area by setting up mini visitor centers to help distribute the same information that can be found in our "official" facilities.		
Visitor Information SUPPORT:		
Serving visitors and callers via our 1-800 phone lines and digital chat platforms are integral to our marketing efforts. Ads are placed, articles are published, and our phone lines ring in response.	\$246,960	\$3,013
<i>Our Visitor Inquiry Service (VIS) operators also serve a pivotal role during times of crisis, whether it is a weather event such as a hurricane, or more recently, the Covid-19 pandemic. VIS operators play a critically important role by gathering and disseminating the most current information to potential travelers to our community.</i>		
Total Atax Eligible Expenditures Applied to Municipality (Expense)	\$10,769,114	\$131,383

Charleston Area Convention & Visitors Bureau / Explore Charleston		
FY 2022/23 Program of Work BUDGET		
	<u>Atax Eligible CVB Expenditures</u>	<u>Attributable to Seabrook Is</u>
SUMMARY of OTHER BUDGETED PROGRAMMING BEYOND ATAX:		
	<u>CVB Grant Expenditures</u>	
DESTINATION MARKETING GRANT EXPENDITURES, obtained through SC Department of Parks, Recreation & Tourism	\$7,395,528	
Additional media placements are afforded thanks to the FY 22/23 destination specific grant. These include the Tennis Channel, initiatives through Sinclair Broadcast Group, AFAR, Better Homes & Gardens, Cosmopolitan, Departures, Essence Magazine, Food Network, Food & Wine, Garden & Gun, Hearst, Kingdom Magazine, Midwest Living, Smithsonian Magazine, Southern Living, The New Yorker, Travel & Leisure, and Western NC Magazine. (*See atax expenditures above for additional titles.)		
Promotions to the valuable international traveler market are planned through Brand USA with The Daily Telegraph, The Times and The Sunday Times, out of the United Kingdom.		
	<u>CVB Member and Industry Expenditures</u>	
MEMBER AND INDUSTRY EXPENDITURES (non-public funds)	\$6,008,350	
Improved and increased air service into Charleston International (CHS) continues to be a major focus for Explore Charleston. Working with Southwest, JetBlue, Alaska Airlines, Breeze Airways, and our legacy carriers expands access to and from the region.		
Over 4 million people traveled through our airport in 2021 and passenger volume is expected to top 5 million in 2022. This effort is essential to keep ticket prices affordable through CHS so that we can continue to expand direct fly markets, strengthen tourism, and support regional economic development opportunities.		
Robust membership programming and networking activities are provided to 800+ businesses that benefit from tourism.		
Workforce recruitment initiatives include in-market and out-of-market job placement events and college career fairs. Industry placements continue with programming through partners such as the Ralph H. Johnson VA Medical Center, SC Vocational Rehab, and SC Works.		
Workforce retention is an essential function of our team, addressed through a variety of educational programs geared toward owner / operators and leadership / management, as well as sales training and customer service tracts.		
Diversity, Equity and Inclusion is addressed through our Heart for Hospitality steering committee. The Intern Cultural Enrichment Program (ICEP) aims to grow minority leadership in the tourism industry through placement of students from HBCUs into paid summer internships through area hotels and restaurants. Lodging is provided to these students.		
Industry best practices and best interests are pursued through involvement with the SC Association of Tourism Regions, SC Restaurant & Lodging Association, Southeast Tourism Society, Destinations International, and US Travel Association.		
Total CVB Budgeted Expenditures	\$24,172,992	



MEMO

Town of Seabrook Island

To: Town Council

Date: September 13, 2022

CC: Town Administrator

Subject: Charleston Regional
Hazard Mitigation Plan 2022

From: Mayor

Update

Charleston County Building Inspection Services has notified the Town that the 2022 update of the Charleston Regional Hazard Mitigation Plan has been completed and is now available at:

<https://www.charlestoncounty.org/departments/building-inspection-services/hazard-mitigation-plan.php>.

Members of Council are reminded that at its meeting of 28 June 2022, Town Council approved a resolution (Res. 2022 – 32 (attached Exhibit)) to adopt the Federal Emergency Management Administration approved 2019 edition of the Charleston Regional Hazard Mitigation Plan (“five years update”; Plan adoption is effective to maintain the Town’s eligibility for certain Federal programs in which Charleston County participates). The current annual update does NOT require adoption by the Town. However, notification of members of Town Council that the update has been prepared and is available is required for the Town to receive Community Rating System credits that operate to reduce residents’ flood insurance premiums under the National Flood Insurance Program.

The following is a summary of changes that are reflected in the 2022 - 2023 annual update:

Table of Contents

- Updated year 2021 to 2022
- Updated page numbers

Section 1: Introduction

- Community Profile (1.2): Generally updated tables and statistics
 - Figures 1.1, 1.2, 1.3

Section 2: Goals

- No updates

Section 3: Planning Process

- Planning Process Summary (3.6): Added the most recent public meetings about the Plan.
- Updated Tables 3-B, 3-C, and 3-D
- Table 3-E will be updated throughout the year as entities adopt the 2019 FEMA-approved plan.

Section 4: Hazard Assessment

- Updated the table of all hazard events occurring in 2021-2022.
- Updated Flood Prone Areas of Charleston County
- Updated Historical Occurrences for sections 4.2-4.15, where applicable.
- Pandemics (4.16):
 - Updated to include the most recent COVID-19 data
- Updated Table 4.2 Summary of Hazard Extent

Section 5: Problem Assessment

- Updated Table 5-1-16; Anticipated Future Development Trends within the Charleston Region
- Updated all jurisdictions for each hazard listed
 - This may include flood prone areas, historical occurrences, probability, location, problem statements, repetitive loss areas, vulnerabilities (including buildings, infrastructure and critical facilities), higher regulatory standards, population trends, economic impact and SFHA information.

Section 6: Possible Activities

- Updated Table 6-C Drainage Improvement Projects

Section 7: Adopting Resolution and Jurisdiction-Specific Action Plans

- Updated Action Plans for 2022-2023
- Updated Adopting Resolutions for the jurisdictions who formally readopted the plan in 2022.

Section 8: Appendices

- Updated Table 1: Designated Members of the Committee
- Updated Table 3: Other Participating Partners of the Committee
- Updated Table 4: Site-Built Structures Valuation Per Jurisdiction
- Updated Table 5: Percentages of Homes within SFHA's per Jurisdiction
- Updated Table 6: Flood Insurance Coverage by Jurisdiction
- Updated text associated with Table 6 (Flood Insurance Coverage Assessment)
- Updated the number of repetitive loss properties for Unincorporated Charleston County
- Updated Table 8: Outreach Projects to include new outreach projects from the past year as well as upcoming outreach projects planned for 2022-2023.
- Updated Table 9: Coverage Improvement Plan Implementation Projects
- Updated Table 10: Direct Contact Offering Flood Protection Assistance and Promoting Flood Insurance
- (A.4) Updated the Participation Table for jurisdictions
- (A.6) Previous Yearly Meeting Minutes 2021-2022: Added the meeting minutes for this year's meetings.

Subject: Charleston Regional HMP 2021 Update

Date September 13, 2022

Page 3 of 3

- CRHMP Summary of Changes 2022 (A.7): Added the summary of changes for this plan.
- (A.9) Complete Hazard Histories: Updated hazard histories for each hazard.

Exhibit

TOWN OF SEABROOK ISLAND

Resolution No. 2022 – 32

Adopted JUNE 28, 2022

A RESOLUTION FOR THE ADOPTION OF THE FEMA-APPROVED 2019 CHARLESTON REGIONAL HAZARD MITIGATION PLAN AND PROGRAM FOR PUBLIC INFORMATION PLAN BY TOWN OF SEABROOK ISLAND

WHEREAS the County of Charleston has experienced the effects of natural and man-made hazard events; and

WHEREAS the Charleston County Council approved formation of the Charleston Regional Hazard Mitigation Project Committee that has prepared a FEMA-approved *Charleston Regional Hazard Mitigation Plan and Program for Public Information Plan*; and

WHEREAS the FEMA-approved 2019 *Charleston Regional Hazard Mitigation Plan and Program for Public Information Plan* has been widely circulated for review by residents / business organizations / professional organizations of the unincorporated and incorporated areas of Charleston County, state, federal, regional and local government agencies and has been supported by those reviewers; and

WHEREAS the Town of Seabrook Island has adopted the *Charleston Regional Hazard Mitigation Plan and Program for Public Information Plan*, has most recently readopted it in 2017, and is required to adopt the amended version of this plan on a five-year cycle for the Town to remain eligible for certain Federal programs in which the Town participates; and

NOW THEREFORE be it resolved that

1. The FEMA approved 2019 *Charleston Regional Hazard Mitigation Plan and Program for Public Information Plan*, is hereby adopted as an official plan of the Town of Seabrook Island, and

2. The Charleston Regional Hazard Mitigation Project Committee is recognized as a continuing entity charged with reviewing, maintaining the *Charleston Regional Hazard Mitigation Plan* in accordance with Community Rating System, Flood Mitigation Assistance, Disaster Mitigation Act and Public Information Plan requirements, and periodically reporting on the progress towards and revisions to the plan to the Town Council for the Town of Seabrook Island.

SIGNED AND SEALED this 28th day of June, 2022, having been duly adopted by the Town Council for the Town of Seabrook Island on the 28th day of June, 2022.

Signed:



John Gregg Mayo

Witness:



Katharine E. Watkins, Town Clerk

Mayor
John W. Gregg

Town Council
Jeri Finke
Pat Fox
Barry Goldstein
Dan Kortvelesy

Town Administrator
Joseph M. Cronin

Town Clerk/Treasurer
Katharine E. Watkins



License & Permit Specialist
Lynda Stearns

Administrative Assistant
Nichole Nettles

Zoning Administrator/Chief Code Enforcement Officer
Tyler Newman

Building & Grounds Manager
Robert Meyer

Municipal Judge
Dennis E. O'Neill

TOWN OF SEABROOK ISLAND

2001 Seabrook Island Road • Seabrook Island, SC 29455
Phone: (843) 768-9121 • Email: info@townofseabrookisland.org

September 13, 2022

Charleston County Building Inspection Services
Subject: Notification of the Charleston Regional Hazard Mitigation Plan 2022-2023 Update

To whom it may concern:

I confirm that I provided members of Town Council with the Mayor's report (enclosed) of completion of the 2022-2023 update of the Charleston Regional Hazard Mitigation Plan ("CRHMP"). That report includes notice of availability of the CRHMP update and a summary of revisions from the 2021 update. I also confirm that the Mayor affirmed completion of the update to Council at a meeting of Council on September 13, 2022.

If you have any questions, please contact me via email:

kwatkins@townofseabrookisland.org

or call: (843) 768-5320.

Sincerely,

Katharine Watkins
Town Clerk/Treasurer

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