

# TOWN OF SEABROOK ISLAND

Town Council – Special Called Meeting

October 21, 2021 – Virtual



## MINUTES

### CALL TO ORDER

The October 21, 2021, Special Called Council Meeting was conducted via Zoom, and was simultaneously made available to the public via YouTube live stream and by conference call, all in keeping with practices adopted to address the ongoing coronavirus pandemic. Mayor Gregg, Councilwomen Finke and Fox, Councilman Goldstein, Town Administrator Cronin, and Town Clerk Watkins participated in the meeting. Mayor Gregg called the meeting to order. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the SC Freedom of Information Act had been met.

### ACTION ITEMS

1. **Town Hall Roof Replacement Contract:** Request to award a contract to Mariner Construction LLC for the replacement of the roof system at Seabrook Island Town Hall

Town Administrator Cronin summarized for Council all eight successful bids that the Town received and recommended awarding the contract to the lowest bidder Mariner Construction Inc.

Council discussed that the amendment made to the bid was sent to all bidders.

Council clarified the procurement ordinance with regards to awarding the contract to the lowest responsive bidder.

Councilwoman Finke moved to enter into a contract with Mariner Construction Inc. for the replacement of the roof system at Seabrook Island Town Hall; Councilwoman Fox seconded. All voted in favor.

The contract for the replacement of the roof system at Seabrook Island Town Hall was awarded to Mariner Construction Inc.

### ITEMS FOR INFORMATION / DISCUSSION

1. **Discussion of Amendments to Business License Ordinance**

Town Administrator Cronin updated Council on the various options discussed at the previous meeting and summarized the staff recommendation for the changes to the business license ordinance.

Council clarified the calculations for each option.

## **BUDGET WORKSHOP**

### **1. Review and Discussion of Draft FY 2022 Budget**

- Draft General Fund Budget (Continued)

Town Administrator Cronin summarized the remaining general fund expenditures by line item for Council.

Council discussed the landscaping and grounds maintenance for the Town, the beach patrol contract and timeframe for it, working with the Utility Commission and its vendor to allow use by the Town of unused “seats” for a GIS mapping facility, Verizon Wireless coverage for Staff, uniforms, potential increase to the Community Promotions grant, and insurance on Town Hall.

Council also discussed the date for the Holiday Light drive thru this year. The Holiday Light Drive thru will be on Thursday December 9<sup>th</sup> from 5:00PM to 7:30PM.

## **ADJOURN**

Councilwoman Finke moved to adjourn the meeting; Councilwoman Fox seconded. All voted in favor.

The meeting adjourned at 3:38PM.

Date: October 21, 2021

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer