

TOWN OF SEABROOK ISLAND

Town Council – Special Called Meeting

October 28, 2021 – Virtual



Minutes

CALL TO ORDER

The October 28, 2021, Special Called Town Council Meeting was conducted via Zoom, and was simultaneously made available to the public via YouTube live stream and by conference call, all in keeping with practices adopted to address the ongoing coronavirus pandemic. Mayor Gregg, Councilwomen Finke and Fox, Councilman Goldstein, Town Administrator Cronin, and Town Clerk Watkins participated in the meeting.

ACTION ITEMS

1. **Resolution 2021-25:** A resolution to appoint and commission Tyler Newman as a Code Enforcement Officer for the proper security and general welfare for the Town of Seabrook Island

Council clarified the effective date for Resolution 2021-25

Councilwoman Finke moved to approve Resolution 2021-25 with an effective date of November 1st, 2021; Councilwoman Fox seconded. All voted in favor.

Resolution 2021-25 was approved.

ITEMS FOR INFORMATION / DISCUSSION

1. **Discussion of Amendments to Business License Ordinance**

Town Administrator Cronin reviewed the business license ordinance update based on the State Standardization Act, and staff's recommendation for changes.

Council discussed the inside vs outside rates and using future revenues to fund upcoming projects (road and drainage, garage, etc.) or for emergencies.

Council voted on approving the staff recommendation for updating the business license ordinance as follows:

Ayes: Finke, Fox, Mayor Gregg

Nays: Goldstein

Staff's recommendation for updating the business license ordinance was approved and will be written into an ordinance for the upcoming November meeting.

2. Discussion of Building & Grounds Staffing Options

Town Administrator Cronin reviewed for Council aspects of the proposed staffing by the Town for building and grounds maintenance, including costs as compared to continued contracting for those services, with particular consideration of the man-hours required for the services.

Council discussed the equipment that would need to be purchased and potentially going green. Council approved having the 2022 budget reflect changes for the proposed assumption of the building and grounds maintenance services by Town staff.

ITEMS FOR INFORMATION/DISCUSSION

1. Review and Discussion of Draft FY 2022 Budget

- Draft Restricted Fund Budgets
 - State ATAX Fund

Town Administrator Cronin summarized the State ATAX (Accommodations Tax) fund by line item for Council.

Council discussed increasing the fireworks display to account for inflation and to add a performance by the Charleston Symphony Orchestra to be financed by ATAX revenues.

- County ATAX Fund

Town Administrator Cronin summarized the County ATAX fund by line item for Council.

- Alcohol Tax Fund

Town Administrator Cronin summarized the Alcohol Tax Fund by line item for Council and clarified what the tax is.

Council discussed replacing beach signage from this fund and who would replace the signs on the beach.

- Town Administrator Cronin recommended the creation of another restricted fund for the American Rescue Plan (ARP) funds received.

Council discussed what these funds could be used for and potentially using them for the road and drainage project to Seabrook Island Road.

- Draft Designated Fund
 - Emergency Fund

Town Administrator Cronin summarized the Emergency fund for Council.

Mayor Gregg clarified the bond amount line item if the town were to ever need to obtain a bond.

- Road and Drainage Fund

Town Administrator Cronin summarized the Road and Drainage Fund for Council by line item.

- Town Facilities Fund

Town Administrator Cronin summarized the Town Facilities Fund for Council by line item.

ADJOURN

Councilwoman Finke moved to adjourn the meeting; Councilwoman Fox seconded. All voted in favor.

The meeting adjourned at 3:01PM.

Date: October 29th, 2021

Prepared by: *Katharine E. Watkins*
Town Clerk/Treasurer